

Board Meeting Agenda
15 November 2023, 6:30 PM

Public Notice: This Board Meeting will be held in-person in **Room 202** of the Northshore Senior Center. Those wishing to attend remotely may do so using the links below. Members of the public are encouraged to attend and participate in the meeting.

Join on your computer, mobile app or room device using [this link](#).

Meeting ID: 228 493 291 902

Passcode: weSGGj

Or call in (audio only) at 332-249-0718

Phone Conference ID 915 093 152#

To provide Public Comment:

Submit your written Public Comment before 3:00PM (day of meeting) to the Clerk of the Board at barbara.glass@bothellwa.gov.

1. Call to Order – 6:30 PM
2. Public Comment
3. Consent Agenda
 - a. Minutes from 20 September 2023 Meeting
 - b. Vouchers paid 22 September 2023 in the amount of \$244,564.54
 - c. Vouchers paid 3 October 2023 in the amount of \$7,215.00
 - d. Vouchers paid 13 October 2023 in the amount of \$167.04
 - e. Vouchers paid 1 November 2023 in the amount of \$8,673.75
4. Action Items
 - a. Resolution to Open a Fund with King County for Grant Deposits
 - b. Professional Services Contracts with Woodridge Construction and CDK Construction for Job-Order Contracting Services
 - c. Approving the 2024 Capital Repairs Plan
 - d. Public Hearing to adopt the 2024 Budget and set the Levy Rate for King and Snohomish Counties
5. Reports
 - a. Northshore Senior Center Brief, NSC CEO Nathan Phillips
 - b. NPRSA Updates, NPRSA Program Manager Christine Scotton
6. Discussion Items
 - a. Youth Center RFQ
7. Future Meetings

8. Adjourn

PRELIMINARY AGENDA: The preceding is a preliminary agenda of the Northshore Park and Recreation Service Area Board. Other items may be added and action taken on matters which do not appear above. For additional information, please contact Barbara Glass at barbara.glass@bothellwa.gov.

SPECIAL ACCOMMODATIONS: The Northshore Parks and Recreation Service Area strives to provide accessible meetings for people with disabilities. If special accommodations are required, please contact Barbara Glass at (425) 419-6426 at least three days prior to the meeting.



**NPRSA Board
Agenda Bill**
Consent Item # 3A

TO: Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Barbara Glass, NPRSA Board Clerk

DATE: 15 November 2023

SUBJECT: Minutes from 20 September 2023

ITEM CONSIDERATION: This item asks the Board to approve minutes from the NPRSA Board meeting held on 20 September 2023.

FISCAL IMPACTS: This item does not have any direct fiscal impact.

ATTACHMENTS: Att-1. Minutes from 20 September 2023

RECOMMENDED ACTION: Move to approve the NPRSA Board Minutes from 20 September 2023.

Board Meeting Minutes 20 September 2023, 6:30 PM

Present

Vice Chair Rod Dembowski
Board Members Sarah Arndt, Jared Mead, and Debra Srebnik

NPRSA Program Manager Christine Scotton
NPRSA Public Records Officer Barbara Glass

NSC CEO Nathan Phillips

Patricia Gustafson
John Dolon
Robby Paige

Absent

Board Chair James McNeal
Board Members Jeanne Zornes and Sarah Perry

1. Call to Order

Acting Board Chair Sarah Arndt called the meeting to order at 6:35 PM. The meeting start was delayed due to lack of quorum.

2. Public Comment

Patricia Gustafson extended an invitation to the Northshore Senior Center's Town Hall, to be held at 10:00 on 18 October.

3. Consent Agenda

- a. Minutes from 19 July 2023 Meeting
- b. Vouchers paid 21 July 2023 in the amount of \$1,385.06
- c. Vouchers paid 2 August 2023 in the amount of \$27,071.50
- d. Vouchers paid 7 August 2023 in the amount of \$213,041.12
- e. Vouchers paid 9 August 2023 in the amount of \$145,738.49
- f. Vouchers paid 5 September 2023 in the amount of \$11,182.50

Debra Srebnik moved approval of the consent agenda. Jared Mead second. The motion passed 4-0 with Board Chair McNeal and Board Members Zornes and Perry absent.

4. Action Items

- a. Cornerstone Professional Services Agreement Amendment 21-05-03

Christine Scotton presented the item and entertained Board comments and questions. Jared Mead moved approval of the amendment as written. Debra Srebnik second. The motion passed 4-0 with Board Chair McNeal and Board Members Zornes and Perry absent.

5. Reports

- a. Northshore Senior Center Brief, NSC CEO Nathan Phillips

Nathan Phillips presented the report and entertained Board comments and questions.

- b. General NPRSA Updates, NPRSA Program Manager Christine Scotton
 - i. Capital Repairs Update
 - ii. Easement Cleanup
 - iii. Community Center RFQ

Christine Scotton presented the report and entertained Board comments and questions.

6. Discussion Items

- a. Q2 Financial Report

Barbara Glass presented the report and entertained Board comments and questions.

- b. Draft Capital Repairs Plan and Budget 2024

Christine Scotton presented the draft plan and entertained Board comments and questions.

7. Future Meetings

The next regular meeting will be held on 15 November at 6:30 PM.

8. Adjourn

The meeting was adjourned at 7:18 PM.



TO: Board Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 15 November 2023

SUBJECT: Vouchers from 22 September 2023 in the amount of \$244,564.54.

ITEM CONSIDERATION:	This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 22 September 2023 in the amount of \$244,564.54. Please note that the attachment for this item is at the end of the agenda packet.
FISCAL IMPACTS:	These items are budgeted in the 2023 adopted budget.
ATTACHMENTS:	Att-1. Voucher Packet in the amount of \$244,564.54 dated 22 September 2023
RECOMMENDED ACTION:	Move to approve vouchers for expenses invoiced on August 28 2023 in the amount of \$244,564.54.



TO: Board Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 15 November 2023

SUBJECT: Vouchers from 3 October 2023 in the amount of \$7,215.00.

ITEM CONSIDERATION: | This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 3 October 2023 in the amount of \$7,215.00. Please note that the attachment for this item is at the end of the agenda packet.

FISCAL IMPACTS: | These items are budgeted in the 2023 adopted budget.

ATTACHMENTS: | Att-1. Voucher Packet in the amount of \$7,215.00 dated 3 October 2023

RECOMMENDED ACTION: | Move to approve vouchers for expenses invoiced on 21 September 2023 in the amount of \$7,215.00.



TO: Board Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 15 November 2023

SUBJECT: Vouchers from 13 October 2023 in the amount of \$167.04.

ITEM CONSIDERATION:	This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 13 October 2023 in the amount of \$167.04. Please note that the attachment for this item is at the end of the agenda packet.
FISCAL IMPACTS:	These items are budgeted in the 2023 adopted budget.
ATTACHMENTS:	Att-1. Voucher Packet in the amount of \$167.04 dated 13 October 2023
RECOMMENDED ACTION:	Move to approve vouchers for expenses invoiced between 30 September 2023 and 4 October 2023 in the amount of \$167.04.



TO: Board Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager

DATE: 15 November 2023

SUBJECT: Vouchers from 1 November 2023 in the amount of \$8,673.75.

ITEM CONSIDERATION:	This item asks the Board to approve vouchers signed by the Auditing Officer for invoices paid on 1 November 2023 in the amount of \$8,673.75. Please note that the attachment for this item is at the end of the agenda packet.
FISCAL IMPACTS:	These items are budgeted in the 2023 adopted budget.
ATTACHMENTS:	Att-1. Voucher Packet in the amount of \$8,673.75 dated 1 November 2023.
RECOMMENDED ACTION:	Move to approve vouchers for expenses invoiced on 23 October 2023 in the amount of \$8,673.75.



TO: Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
 Christine Scotton, Program Manager (Presenter)

DATE: 15 November 2023

SUBJECT: A Resolution to Open a Fund with King County for Grant Deposits

POLICY CONSIDERATION: This item asks the Board to consider passing a resolution that would open a Grant Fund with King County.

HISTORY:	DATE	ACTION
	20 JULY 2022	NPRSA Board authorizes its Board Chair to receive grant monies from King County for a feasibility study for a Youth Community Center.

DISCUSSION: As the NPRSA’s fiduciary agent, King County holds all NPRSA funds in one of several accounts. Historically, these were the Construction Fund, which held monies used in the construction of the Health and Wellness Center and the Northshore Senior Center; the Bond Fund, which held tax revenues used to repay principal and interest on the 2001 bonds used to finance the construction of the Health and Wellness Center; and the General Fund, which holds tax revenues from the current M&O levy. The Construction Fund is currently empty, and will be fully closed by the end of 2023. The Bond Fund will also be emptied and closed by the end of the year, leaving only the General Fund for all transactions.

In 2022 and 2023, the NPRSA began preparing to receive grant monies from the County that could be used to finance a needs assessment and feasibility study for a Youth Community Center within the boundaries of the NPRSA. \$350,000 of these funds are currently available and awaiting deposit. However, because these Grant monies are reserved for a specific project and because the study was not among the projects approved by voters as part of the M&O levy, NPRSA Staff would prefer to deposit them into a new account, separate from our General Fund. This would allow all expenses related to the study to be invoiced to this account, and prevent any comingling of funds.

Opening a new fund with the County requires the Board to pass a resolution. This is a purely administrative action to support auditability, which does not obligate us to deposit or expend monies or place restrictions on any monies that the NPRSA may choose to deposit now or in the future.

FISCAL IMPACTS: This item has no direct fiscal impact to the NPRSA.

ATTACHMENTS: Att-1 Resolution Opening a Grant Fund

RECOMMENDED ACTION: Pass a Resolution Opening a Grant Fund.



10201 E. RIVERSIDE DRIVE
BOTHELL, WASHINGTON 98011

**RESOLUTION # R-23-02
A RESOLUTION OPENING A GRANT FUND**

WHEREAS, King County is the Fiduciary Agent of the NPRSA; and

WHEREAS, the NPRSA has secured Grant monies that are reserved for a specific project, and may secure other such Grants in the future; and

WHEREAS, the NPRSA finds it desirable to hold these monies, and any such monies, separately from monies in its General Fund;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE NORTSHORE PARKS AND RECREATION SERVICE AREA, WASHINGTON THAT:

A new Fund be is opened, to be called the "Grant Fund."

ADOPTED AT A MEETING OF THE NPRSA BOARD THIS 15th DAY OF NOVEMBER 2023.



TO: Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
 Christine Scotton, Program Manager (Presenter)

DATE: 15 November 2023

SUBJECT: Consideration of Agreement JC 2023 with Woodridge Construction and CDK Construction for Job Order Contracting Services

POLICY CONSIDERATION: This item asks the Board to consider awarding contracts under its current Job Order Contracting Program to Woodridge Construction and CDK Construction.

HISTORY:

DATE	ACTION
16 DECEMBER 2020	NPRSA Board authorizes use of Job Order Contracting.
19 JANUARY 2022	NPRSA Board approves Professional Services Agreement A-22-01 with the Gordian Group for Job Order Contracting Services.
20 JULY 2022	NPRSA Board approves Agreement JC 2022 with Forma Construction Company

DISCUSSION: Job order contracting is an alternative public works procurement and contracting method that will facilitate the NPRSA’s Capital Repairs Plan. Rather than soliciting bids for each individual project, the NPRSA issues work orders to the contractor who then sub-contracts the work. To develop the work orders, the NPRSA works with the Gordian Group, a consultant specializing in job-order contracting and providing expertise on using the unit-price book to craft work orders that match project scope and budget.

This procurement method is authorized in state law because of the specific process by which the prime contractor is selected. The contractor submits an “adjustment factor,” a percentage mark-up or mark-down based on the information provided in the unit-price book. This approach allows competitive bidding, while offering some price guarantee and project flexibility to the NRPSA.

NPRSA Board
Agenda Bill
Item # 5B

The NPRSA solicited for Job Order Contracting services in 2022, intending to award to up to three general contractors. This would give the NPRSA its choice of contractors for any Job Order Contracting project, as well as provide alternatives if any one of the contractors does not have the capacity to take on a project. At the time, however, the NPRSA only received one response to the solicitation, so was unable to make multiple awards.

Because NPRSA Staff anticipate using the NPRSA's Job Order Contracting program to complete all of the projects in the 2024 Capital Repairs Plan, Staff made a second solicitation in Summer 2023 at the recommendation of the Gordian Group. Responses were received from both Woodridge Construction and CDK Construction. As both Woodridge and CDK submitted competitive adjustment factors, Staff recommend awarding contracts to both companies to ensure contractor availability as we begin scheduling the projects in the 2024 Capital Repairs Plan.

If awarded, this contract will grant the NPRSA greater flexibility in scheduling capital repairs to be completed through the Job Order Contracting Program in 2024 and 2025.

**FISCAL
IMPACTS:**

This item has no direct fiscal impact to the NPRSA.

ATTACHMENTS:

Att-1 JC 2023A NPRSA Job Order Contract with Woodridge Construction
Att-2 JC 2023B NPRSA Job Order Contract with CDK Construction

**RECOMMENDED
ACTION:**

Move to approve JC 2023A and JC 2023B and award the job order contracts to Woodridge Construction and CDK Construction.

Northshore Parks and Recreation Service Area, WASHINGTON JOB ORDER CONTRACT

THIS CONTRACT is by and between the Northshore Parks and Recreation Service Area (hereinafter called the "Service Area") and Woodridge Construction (hereinafter called the "Contractor"). The Service Area and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

SECTION 1 - WORK

Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

- 1.1 The Work of this Contract will be set forth in the Detailed Scopes of Work referenced in the individual Job Orders. The Contractor is required to complete each Detailed Scope of Work for the Job Order Price within the Job Order Completion Time.
- 1.2 The value of the Job Order Price Proposal shall be calculated by summing the total of the calculation for each Pre-priced Task (Unit Price x quantity x Adjustment Factor) plus the value of all Non-Prepriced Tasks.

SECTION 2 – CITY REPRESENTATIVES

- 2.1 Project Manager. The Service Area's Program Manager will manage each Job Order, and shall be the Service Area's representative, assume all duties and responsibilities and have the rights and authority assigned to the Project Manager in the Contract Documents in connection with completion of the Work in accordance with the Job Order and the Contract Documents.
- 2.2 Contract Administrator. The JOC Contract Administrator is designated by the Service Area to manage the Job Order Contracting program for the City. The Contract Administrator will oversee the execution of the program on behalf of the City and will provide overall guidance to the Project Managers and Contractor(s) in the execution of Job Orders. The Contract Administrator shall intervene in disputes or disagreements between the Project Manager and the Contractor. The Contract Administrator also may exercise any authority granted to Project Managers under the Contract Documents with respect to any Job Order at any time.

SECTION 3 - CONTRACT TIME

- 3.1 The Base Term of the Contract is two (2) years.
- 3.2 There is one (1) bilateral Option Term. Both parties must agree to extend the Contract for the Option Term. The duration of the Option Term is one year.
- 3.3 The Service Area and the Contractor may agree to extend the Option Term.
- 3.4 All Job Orders issued during the term of this Contract shall be valid and in effect

notwithstanding that the Detailed Scope of Work may be performed, payments may be made, and the guarantee period may continue, after the Contract term has expired. All terms and conditions of the Contract apply to each Job Order.

3.5 The Contractor shall commence work upon issuance of a Job Order and shall complete the Detailed Scope of Work for the Job Order Price within the Job Order Completion Time.

SECTION 4 - CONTRACT PRICE

4.1 The Service Area shall pay Contractor for completion of the Detailed Scopes of Work in accordance with the Contract Documents.

4.2 The Contract is an indefinite-quantity contract for general construction work and services. The Minimum Contract Value of Job Orders that the Contractor is guaranteed the opportunity to perform under this Contract is Twenty-Five Thousand Dollars (\$25,000). The Estimated Annual Value is two Million Dollars (\$2,000,000) for the Service Area’s Job Order Contracting Program. The Service Area reserves the right to issue up to the maximum amount specified in RCW 39.10.40 of Four Million Dollars (\$4,000,000) per year or such greater amount that may be authorized by statute. The Maximum Contract Value shall not exceed the value set forth in the RCW.

4.3 The Contractor is not guaranteed to receive the Estimated Annual Value. It is merely an estimate. Owner has no obligation to give the Contractor the opportunity to perform Job Orders in excess of the Minimum Contract Value.

4.4 The Contractor shall perform all work required, necessary, proper for or incidental to completing the Detailed Scope of Work called for in each individual Job Order issued pursuant to this Contract for the Unit Prices set forth in the Construction Task Catalog® and the following Adjustment Factors:

Normal Working Hours Adjustment Factor

7:00 am to 4:00 pm Monday through Friday, except for Service Area Holidays:

_____.

Other Than Normal Working Hours Adjustment Factor

4:01 pm to 6:59 am Monday through Friday, and all-day Saturday, Sunday and Service Area Holidays:

_____.

Non-Priced Adjustment Factor:

_____.

SECTION 5 - PAYMENT PROCEDURES

Contractor shall submit Applications for Payment in accordance with Article 12 the General Conditions. Applications for Payment will be processed by the Contract Administrator with approval by the Project Manager as provided in the General Conditions.

5.1 Progress Payments. City shall make progress payments on account of the Job Order Price on the basis of Contractor's Invoices as recommended by Project Manager and Contract Administrator in accordance with the General Conditions. All progress payments will be on the basis of the progress of the Work as established in the General Conditions (and in the case of Unit Price Work based on the number of units completed).

5.2.1 Final Payment. Upon final completion and acceptance of the work in accordance with the General Conditions, Service Area shall pay the remainder of the Job Order Price as recommended by Project Manager and Contract Administrator. A Certificate of Completion signed by the Project Manager is required prior to payment of any final invoice(s).

5.2.2 As determined by the Project Manager, progress payments shall be made per the Project Payment Schedule.

5.2.3 Per RCW 39.10.450, for purposes of chapters 39.08, 39.12, 39.76, and 60.28 RCW, each Job order issued shall be treated as a separate contract. Contractor will provide the bonds as set forth in the RFP and in the General Conditions on the forms provided by the Service Area.

SECTION 6 - INDEMNIFICATION

The indemnity and defense obligations in this Section 6 are in addition to any other indemnity and defense obligation elsewhere in the Contract Documents.

6.1 Contractor will defend and indemnify the Service Area from any and all Claims arising out of, in connection with, or incident to any acts, errors, omissions, or conduct by Contractor relating to, or arising out of its performance of, this Contract. The Contractor will defend and indemnify the Service Area whether a Claim is asserted directly against the Service Area, or whether a Claim is asserted indirectly against the Service Area, e.g., a Claim is asserted against someone else who then seeks contribution or indemnity from the Service Area. The amount of insurance obtained by, obtainable by, or required of the Contractor does not in any way limit the Contractor's duty to defend and indemnify the Service Area. The Service Area retains the right to approve Claims investigation and counsel assigned to said Claim and all investigation and legal work regarding said Claim shall be performed under a fiduciary relationship to the Service Area.

6.2 The Contractor's obligations under this Section shall not apply to Claims caused by the sole negligence of the Service Area. If (1) RCW 4.24.115 applies to a particular Claim, and (2) such Claim is caused by or results from the concurrent negligence of (a) the Contractor, its

employees, subcontractors/subconsultants or agents and (b) the Service Area, then the Contractor's obligations under this Section 6 shall apply only to the extent allowed by RCW 4.24.115.

6.3 As used in this section: (1) "Service Area" includes the Service Area's officers, employees, agents, and representatives; (2) "Claims" include all losses, claims, demands, expenses (including, but not limited to, attorney's fees and litigation expenses), suits, judgments, or damage, whether threatened, asserted or filed against the Service Area, whether such Claims sound in tort, contract, or any other legal theory, whether such Claims have been reduced to judgment or arbitration award, irrespective of the type of relief sought or demanded (such as money or injunctive relief), and irrespective of the type of damage alleged (such as bodily injury, damage to property, economic loss, general damages, special damages, or punitive damages); and (3) "Contractor" includes Contractor, its employees, agents, representatives and subcontractors.

6.4 Contractor waives any right of contribution against the Service Area. It is agreed and mutually negotiated that in any and all claims against the Service Area, its agents or employees, the Contractor, a subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor, or anyone for whose acts any of them may be liable, the defense and indemnification obligations hereunder shall not be limited in any way by any limitation on the amount of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under industrial worker's compensation acts, disability benefit acts, or other employees' benefit acts. Contractor's and Service Area's signatures hereto indicate specific waiver of Contractor's industrial insurance immunity in order to fulfill this indemnity. Solely for the purpose of indemnification and defense as provided in this Contract, the Contractor specifically waives any immunity under the State Industrial Insurance Law, Title 51 RCW. The Contractor expressly acknowledges that this waiver of immunity under Title 51 RCW was the subject of mutual negotiation and was specifically entered into pursuant to the provisions of RCW 4.24.115.

SECTION 7 - CONTRACTOR'S REPRESENTATIONS

Contractor makes the following representations:

7.1 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

7.2 Contractor is fully qualified to perform the Work to be performed hereunder in a competent and professional manner.

7.3 Contractor has given Project Manager written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Project Manager is acceptable to Contractor.

SECTION 8 - CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between the Service Area and Contractor concerning the work consist of the following:

- 8.1 This Contract and its exhibits, if any. In a Federally Funded Job Order (as defined in the General Conditions), this Contract includes the applicable current Federal Contract Clauses, which the Service Area will specifically designate in the Job Order. These Federal Contract Clauses are only applicable to that specific Federally Funded Job Order and have no force or effect with respect to any other Job Order. A Federally Funded Job Order may also include one-time changes to the Contract Documents specifically for that Job Order signed for the Service Area by the Contract Administrator as necessary to coordinate the requirements of the applicable Federal Contract Clauses with the requirements of the Contract Documents.
- 8.2 General Conditions, attached hereto and incorporated by reference.
- 8.3 Supplementary Conditions, attached hereto and incorporated by reference.
- 8.4 The RFP and all addenda, incorporated by reference.
- 8.5 Contractor's Proposal, incorporated by reference. If there is inconsistency between any provision of the Contractor's Proposal and any other Contract Document, then the provision imposing the more stringent requirement on the Contractor will control.
- 8.6 The Construction Task Catalog®, incorporated by reference.
- 8.7 All Job Orders and related documents, including but not limited to, the Detailed Scope of Work with Drawings and/or Specifications, Request for Proposal, Price Proposal, Job Order Proposal, Notice to Proceed, submittals, record documents, and all required close-out documentation and warranties, incorporated by reference. If there is inconsistency between any provision of the documents listed in this Section 8.7 and any other Contract Document, then the provision imposing the more stringent requirement on the Contractor will control.

There are no Contract Documents other than those listed above in this Section 8. The Contract Documents may only be amended, modified or supplemented as provided in the General Conditions or Supplementary Conditions.

All Contract Documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. In cases of conflict in the requirements and provisions as set out by the Contract Documents, the specifications, or the drawings, such conflict shall be reconciled by the order of precedence in the order the Contract Documents are set forth above.

Additionally, in the event of conflicting provisions within the Job Order Contract, the following order of precedence with item (a) representing the highest precedence, for resolution of the conflict shall apply:

- a) Contract Modifications (later takes precedence over earlier)
- b) Agreement

- c) Addenda (later takes precedence over earlier)
- d) Job Orders (including Detailed Scopes of Work, Job Order Proposals, and any Supplemental Job Orders)
- e) Invitation for Bid
- f) General Terms and Conditions
- g) Special and Supplementary Conditions (when provided)
- h) The Construction Task Catalog©
- i) Gordian Technical Specifications

Any modification of any Contract Document listed in sections 8.1 to 8.6 above requires an amendment executed by an authorized representative of the Service Area and by an authorized representative of the Contractor. Changes to Contract Documents listed under Section 8.7 may be executed by an authorized representative of the Contractor and by the Project Manager or the Contract Administrator for the City.

SECTION 9 – PREVAILING WAGE

Contractor shall comply with all state and federal laws relating to the employment of labor and wage rates to be paid. The Contractor will be required to file prevailing wage intents and affidavits with the Washington State Department of Labor & Industries for each Job Order. A Federally-Funded Job Order may specify the Davis-Bacon Act and Copeland Anti-Kickback Act, in which case Contractor shall comply with these requirements. The Contractor will pay Washington state prevailing wage or Davis-Bacon wages, whichever is higher.

SECTION 10 - MISCELLANEOUS

10.1 Terms used in this Contract which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.

10.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.3 Service Area and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

10.4 This Contract is governed by the laws of the State of Washington, without regard to the principles of conflict of laws. Any action or suit brought in connection with this Contract shall be exclusively brought in the Superior Court of King County, Washington.

10.5 Force Majeure. Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice, but no more than two (2) working days after the event, of the impediment and its effect on the ability to perform; failure to provide such notice shall preclude recovery under this provision.

10.6 Nondiscrimination. In hiring or employment made possible or resulting from this Agreement, there shall be no unlawful discrimination against any employee or applicant for employment because of sex, age (except minimum age and retirement provisions), race, color, creed, national origin, citizenship or immigration status (except if authorized by federal or state law, regulation, or government contract), marital status, sexual orientation, honorably discharged veteran or military status, the presence of any sensory, mental, or physical handicap or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification. This requirement shall apply to but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or subjected to discrimination in receipt or the benefit of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age (except minimum age and retirement provisions), citizenship or immigration status (except if authorized by federal or state law, regulation, or government contract), marital status, sexual orientation, honorably discharged veteran or military status, the presence of any sensory, mental or physical handicap, or the use of a trained dog guide or service animal by a person with a disability.

10.7 This Agreement, or any interest herein, or claim hereunder, shall not be assigned or transferred in whole or in part by the Contractor to any other person or entity without the prior written consent of the Service Area, which consent will not be unreasonably withheld. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of Contractor as stated herein.

10.8 Counterpart Originals. This Agreement may be executed in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one agreement. The execution of one counterpart by a Party shall have the same force and effect as if that Party had signed all other counterparts.

IN WITNESS WHEREOF, the Service Area and Contractor have signed this Contract. This Contract is effective as of the date of the last person to sign it, and may be executed in multiple counterparts, each of which shall be deemed an original.

This agreement is executed by:

**Northshore Parks
and Recreation Service Area**

By:

Name:

Title:

Address:

City/State/Zip:

Woodridge Construction, LLC

By:

Name:

Title:

Address:

City/State/Zip:

Date: _____

Date: _____

Northshore Parks and Recreation Service Area, WASHINGTON JOB ORDER CONTRACT

THIS CONTRACT is by and between the Northshore Parks and Recreation Service Area (hereinafter called the "Service Area") and CDK Construction Services, INC (hereinafter called the "Contractor"). The Service Area and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

SECTION 1 - WORK

Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

- 1.1 The Work of this Contract will be set forth in the Detailed Scopes of Work referenced in the individual Job Orders. The Contractor is required to complete each Detailed Scope of Work for the Job Order Price within the Job Order Completion Time.
- 1.2 The value of the Job Order Price Proposal shall be calculated by summing the total of the calculation for each Pre-priced Task (Unit Price x quantity x Adjustment Factor) plus the value of all Non-Prepriced Tasks.

SECTION 2 – CITY REPRESENTATIVES

- 2.1 Project Manager. The Service Area's Program Manager will manage each Job Order, and shall be the Service Area's representative, assume all duties and responsibilities and have the rights and authority assigned to the Project Manager in the Contract Documents in connection with completion of the Work in accordance with the Job Order and the Contract Documents.
- 2.2 Contract Administrator. The JOC Contract Administrator is designated by the Service Area to manage the Job Order Contracting program for the City. The Contract Administrator will oversee the execution of the program on behalf of the City and will provide overall guidance to the Project Managers and Contractor(s) in the execution of Job Orders. The Contract Administrator shall intervene in disputes or disagreements between the Project Manager and the Contractor. The Contract Administrator also may exercise any authority granted to Project Managers under the Contract Documents with respect to any Job Order at any time.

SECTION 3 - CONTRACT TIME

- 3.1 The Base Term of the Contract is two (2) years.
- 3.2 There is one (1) bilateral Option Term. Both parties must agree to extend the Contract for the Option Term. The duration of the Option Term is one year.
- 3.3 The Service Area and the Contractor may agree to extend the Option Term.
- 3.4 All Job Orders issued during the term of this Contract shall be valid and in effect

notwithstanding that the Detailed Scope of Work may be performed, payments may be made, and the guarantee period may continue, after the Contract term has expired. All terms and conditions of the Contract apply to each Job Order.

3.5 The Contractor shall commence work upon issuance of a Job Order and shall complete the Detailed Scope of Work for the Job Order Price within the Job Order Completion Time.

SECTION 4 - CONTRACT PRICE

4.1 The Service Area shall pay Contractor for completion of the Detailed Scopes of Work in accordance with the Contract Documents.

4.2 The Contract is an indefinite-quantity contract for general construction work and services. The Minimum Contract Value of Job Orders that the Contractor is guaranteed the opportunity to perform under this Contract is Twenty-Five Thousand Dollars (\$25,000). The Estimated Annual Value is two Million Dollars (\$2,000,000) for the Service Area’s Job Order Contracting Program. The Service Area reserves the right to issue up to the maximum amount specified in RCW 39.10.40 of Four Million Dollars (\$4,000,000) per year or such greater amount that may be authorized by statute. The Maximum Contract Value shall not exceed the value set forth in the RCW.

4.3 The Contractor is not guaranteed to receive the Estimated Annual Value. It is merely an estimate. Owner has no obligation to give the Contractor the opportunity to perform Job Orders in excess of the Minimum Contract Value.

4.4 The Contractor shall perform all work required, necessary, proper for or incidental to completing the Detailed Scope of Work called for in each individual Job Order issued pursuant to this Contract for the Unit Prices set forth in the Construction Task Catalog® and the following Adjustment Factors:

Normal Working Hours Adjustment Factor

7:00 am to 4:00 pm Monday through Friday, except for Service Area Holidays:

_____.

Other Than Normal Working Hours Adjustment Factor

4:01 pm to 6:59 am Monday through Friday, and all-day Saturday, Sunday and Service Area Holidays:

_____.

Non-Priced Adjustment Factor:

_____.

SECTION 5 - PAYMENT PROCEDURES

Contractor shall submit Applications for Payment in accordance with Article 12 the General Conditions. Applications for Payment will be processed by the Contract Administrator with approval by the Project Manager as provided in the General Conditions.

5.1 Progress Payments. City shall make progress payments on account of the Job Order Price on the basis of Contractor's Invoices as recommended by Project Manager and Contract Administrator in accordance with the General Conditions. All progress payments will be on the basis of the progress of the Work as established in the General Conditions (and in the case of Unit Price Work based on the number of units completed).

5.2.1 Final Payment. Upon final completion and acceptance of the work in accordance with the General Conditions, Service Area shall pay the remainder of the Job Order Price as recommended by Project Manager and Contract Administrator. A Certificate of Completion signed by the Project Manager is required prior to payment of any final invoice(s).

5.2.2 As determined by the Project Manager, progress payments shall be made per the Project Payment Schedule.

5.2.3 Per RCW 39.10.450, for purposes of chapters 39.08, 39.12, 39.76, and 60.28 RCW, each Job order issued shall be treated as a separate contract. Contractor will provide the bonds as set forth in the RFP and in the General Conditions on the forms provided by the Service Area.

SECTION 6 - INDEMNIFICATION

The indemnity and defense obligations in this Section 6 are in addition to any other indemnity and defense obligation elsewhere in the Contract Documents.

6.1 Contractor will defend and indemnify the Service Area from any and all Claims arising out of, in connection with, or incident to any acts, errors, omissions, or conduct by Contractor relating to, or arising out of its performance of, this Contract. The Contractor will defend and indemnify the Service Area whether a Claim is asserted directly against the Service Area, or whether a Claim is asserted indirectly against the Service Area, e.g., a Claim is asserted against someone else who then seeks contribution or indemnity from the Service Area. The amount of insurance obtained by, obtainable by, or required of the Contractor does not in any way limit the Contractor's duty to defend and indemnify the Service Area. The Service Area retains the right to approve Claims investigation and counsel assigned to said Claim and all investigation and legal work regarding said Claim shall be performed under a fiduciary relationship to the Service Area.

6.2 The Contractor's obligations under this Section shall not apply to Claims caused by the sole negligence of the Service Area. If (1) RCW 4.24.115 applies to a particular Claim, and (2) such Claim is caused by or results from the concurrent negligence of (a) the Contractor, its

employees, subcontractors/subconsultants or agents and (b) the Service Area, then the Contractor's obligations under this Section 6 shall apply only to the extent allowed by RCW 4.24.115.

6.3 As used in this section: (1) "Service Area" includes the Service Area's officers, employees, agents, and representatives; (2) "Claims" include all losses, claims, demands, expenses (including, but not limited to, attorney's fees and litigation expenses), suits, judgments, or damage, whether threatened, asserted or filed against the Service Area, whether such Claims sound in tort, contract, or any other legal theory, whether such Claims have been reduced to judgment or arbitration award, irrespective of the type of relief sought or demanded (such as money or injunctive relief), and irrespective of the type of damage alleged (such as bodily injury, damage to property, economic loss, general damages, special damages, or punitive damages); and (3) "Contractor" includes Contractor, its employees, agents, representatives and subcontractors.

6.4 Contractor waives any right of contribution against the Service Area. It is agreed and mutually negotiated that in any and all claims against the Service Area, its agents or employees, the Contractor, a subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor, or anyone for whose acts any of them may be liable, the defense and indemnification obligations hereunder shall not be limited in any way by any limitation on the amount of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under industrial worker's compensation acts, disability benefit acts, or other employees' benefit acts. Contractor's and Service Area's signatures hereto indicate specific waiver of Contractor's industrial insurance immunity in order to fulfill this indemnity. Solely for the purpose of indemnification and defense as provided in this Contract, the Contractor specifically waives any immunity under the State Industrial Insurance Law, Title 51 RCW. The Contractor expressly acknowledges that this waiver of immunity under Title 51 RCW was the subject of mutual negotiation and was specifically entered into pursuant to the provisions of RCW 4.24.115.

SECTION 7 - CONTRACTOR'S REPRESENTATIONS

Contractor makes the following representations:

7.1 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

7.2 Contractor is fully qualified to perform the Work to be performed hereunder in a competent and professional manner.

7.3 Contractor has given Project Manager written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Project Manager is acceptable to Contractor.

SECTION 8 - CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between the Service Area and Contractor concerning the work consist of the following:

- 8.1 This Contract and its exhibits, if any. In a Federally Funded Job Order (as defined in the General Conditions), this Contract includes the applicable current Federal Contract Clauses, which the Service Area will specifically designate in the Job Order. These Federal Contract Clauses are only applicable to that specific Federally Funded Job Order and have no force or effect with respect to any other Job Order. A Federally Funded Job Order may also include one-time changes to the Contract Documents specifically for that Job Order signed for the Service Area by the Contract Administrator as necessary to coordinate the requirements of the applicable Federal Contract Clauses with the requirements of the Contract Documents.
- 8.2 General Conditions, attached hereto and incorporated by reference.
- 8.3 Supplementary Conditions, attached hereto and incorporated by reference.
- 8.4 The RFP and all addenda, incorporated by reference.
- 8.5 Contractor's Proposal, incorporated by reference. If there is inconsistency between any provision of the Contractor's Proposal and any other Contract Document, then the provision imposing the more stringent requirement on the Contractor will control.
- 8.6 The Construction Task Catalog®, incorporated by reference.
- 8.7 All Job Orders and related documents, including but not limited to, the Detailed Scope of Work with Drawings and/or Specifications, Request for Proposal, Price Proposal, Job Order Proposal, Notice to Proceed, submittals, record documents, and all required close-out documentation and warranties, incorporated by reference. If there is inconsistency between any provision of the documents listed in this Section 8.7 and any other Contract Document, then the provision imposing the more stringent requirement on the Contractor will control.

There are no Contract Documents other than those listed above in this Section 8. The Contract Documents may only be amended, modified or supplemented as provided in the General Conditions or Supplementary Conditions.

All Contract Documents are essential parts of the Contract, and a requirement occurring in one is as binding as though occurring in all. In cases of conflict in the requirements and provisions as set out by the Contract Documents, the specifications, or the drawings, such conflict shall be reconciled by the order of precedence in the order the Contract Documents are set forth above.

Additionally, in the event of conflicting provisions within the Job Order Contract, the following order of precedence with item (a) representing the highest precedence, for resolution of the conflict shall apply:

- a) Contract Modifications (later takes precedence over earlier)
- b) Agreement

- c) Addenda (later takes precedence over earlier)
- d) Job Orders (including Detailed Scopes of Work, Job Order Proposals, and any Supplemental Job Orders)
- e) Invitation for Bid
- f) General Terms and Conditions
- g) Special and Supplementary Conditions (when provided)
- h) The Construction Task Catalog©
- i) Gordian Technical Specifications

Any modification of any Contract Document listed in sections 8.1 to 8.6 above requires an amendment executed by an authorized representative of the Service Area and by an authorized representative of the Contractor. Changes to Contract Documents listed under Section 8.7 may be executed by an authorized representative of the Contractor and by the Project Manager or the Contract Administrator for the City.

SECTION 9 – PREVAILING WAGE

Contractor shall comply with all state and federal laws relating to the employment of labor and wage rates to be paid. The Contractor will be required to file prevailing wage intents and affidavits with the Washington State Department of Labor & Industries for each Job Order. A Federally-Funded Job Order may specify the Davis-Bacon Act and Copeland Anti-Kickback Act, in which case Contractor shall comply with these requirements. The Contractor will pay Washington state prevailing wage or Davis-Bacon wages, whichever is higher.

SECTION 10 - MISCELLANEOUS

10.1 Terms used in this Contract which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.

10.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.3 Service Area and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

10.4 This Contract is governed by the laws of the State of Washington, without regard to the principles of conflict of laws. Any action or suit brought in connection with this Contract shall be exclusively brought in the Superior Court of King County, Washington.

10.5 Force Majeure. Neither party shall be liable to the other or deemed in breach or default for any failure or delay in performance under this Agreement during the time and to the extent its performance is prevented by reasons of Force Majeure. For the purposes of this Agreement, Force Majeure means an occurrence that is beyond the reasonable control of and without fault or negligence of the party claiming force majeure and which, by exercise of due diligence of such party, could not have been prevented or overcome. Force Majeure shall include natural disasters, including fire, flood, earthquake, windstorm, avalanche, mudslide, and other similar events; acts of war or civil unrest when an emergency has been declared by appropriate governmental officials; acts of civil or military authority; freight embargoes; epidemics; quarantine restrictions; labor strikes; boycotts; terrorist acts; riots; insurrections; explosions; and nuclear accidents. A party claiming suspension or termination of its obligations due to force majeure shall give the other party prompt written notice, but no more than two (2) working days after the event, of the impediment and its effect on the ability to perform; failure to provide such notice shall preclude recovery under this provision.

10.6 Nondiscrimination. In hiring or employment made possible or resulting from this Agreement, there shall be no unlawful discrimination against any employee or applicant for employment because of sex, age (except minimum age and retirement provisions), race, color, creed, national origin, citizenship or immigration status (except if authorized by federal or state law, regulation, or government contract), marital status, sexual orientation, honorably discharged veteran or military status, the presence of any sensory, mental, or physical handicap or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification. This requirement shall apply to but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or subjected to discrimination in receipt or the benefit of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age (except minimum age and retirement provisions), citizenship or immigration status (except if authorized by federal or state law, regulation, or government contract), marital status, sexual orientation, honorably discharged veteran or military status, the presence of any sensory, mental or physical handicap, or the use of a trained dog guide or service animal by a person with a disability.

10.7 This Agreement, or any interest herein, or claim hereunder, shall not be assigned or transferred in whole or in part by the Contractor to any other person or entity without the prior written consent of the Service Area, which consent will not be unreasonably withheld. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of Contractor as stated herein.

10.8 Counterpart Originals. This Agreement may be executed in any number of counterpart originals, each of which shall be deemed to constitute an original agreement, and all of which shall constitute one agreement. The execution of one counterpart by a Party shall have the same force and effect as if that Party had signed all other counterparts.

IN WITNESS WHEREOF, the Service Area and Contractor have signed this Contract. This Contract is effective as of the date of the last person to sign it, and may be executed in multiple counterparts, each of which shall be deemed an original.

This agreement is executed by:

**Northshore Parks
and Recreation Service Area**

By:

Name:

Title:

Address:

City/State/Zip:

CDK Construction Service, INC

By:

Name:

Title:

Address:

City/State/Zip:

Date: _____

Date: _____



TO: Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager (Presenter)

DATE: 15 November 2022

SUBJECT: Approving the 2023 Capital Repairs Plan

POLICY CONSIDERATION: This item asks the NPRSA Board to consider approving the Capital Repairs Plan developed by Staff for 2024. The Capital Repairs Plan outlines the projects to be completed in the following year and guides Staff as they expend NPRSA funds to perform repairs.

DISCUSSION: Due to deferred maintenance, the NPRSA's facilities require significant repairs to major building components and systems. Because the NPRSA is more than halfway through its six-year Maintenance and Restoration Levy and is considering placing a levy renewal measure on the 2025 Ballot, NPRSA Staff recommend a 2024 Capital Repairs Plan that address the most visible remaining repairs:

Northshore Senior Center:

- Building Envelope Repair

Health and Wellness and Adult Day Health Center:

- Building Envelope Repainting/Refinishing

Pedestrian Bridge

- Railing Refurbishment/Replacement

These items were all approved as part of previous years' Capital Repairs Plans, but could not be completed as scheduled due to restrictions on the NPRSA's job-order contracting program. The 2022 Capital Repairs Plan included all repairs to the Senior Center, all repairs to the Pedestrian Bridge, and Roof Replacement at the Health and Wellness Center. The HVAC replacement at the HWC was approved by the Board on 20 July 2022.

Staff expect to complete all three of these projects through the NPRSA's job-order contracting program.

At its discretion, the Board may amend the proposed Capital Repairs plan by adding additional projects.

FISCAL IMPACTS: This item has no direct financial impact to the NPRSA.

RECOMMENDED ACTION: Move to approve the 2024 Capital Repairs Plan.



TO: Chair McNeal and Members of the NPRSA Board

FROM: Becky Range, Executive Director
Christine Scotton, Program Manager (Presenter)

DATE: 15 November 2022

SUBJECT: Public Hearing to Adopt the 2024 Budget and Set the 2024 Regular Levy Rate

POLICY CONSIDERATION: This item asks the NPRSA Board to open a public hearing, consider public testimony, and consider passing two resolutions related to the 2024 NPRSA Budget.

A Resolution Adopting the 2023 Budget fulfills the statutory requirement that the NPRSA adopt a balanced budget each year. The budget estimates revenues and expenditures and authorizes staff to expend NPRSA funds to complete the projects identified in the Board-approved Capital Repairs Plan and to support the administration of the NPRSA, and to make such other expenses and the Board may deem necessary over the course of the year.

A Resolution Setting the 2024 Property Tax Levy for King and Snohomish Counties, determines the rate of the regular tax levied on property within the boundaries of the NPRSA. This not only determines the amount of property tax revenue that the NPRSA will collect in 2024, but also affects the total revenues the NPRSA will receive in 2025. As written, the Resolution increases the levy rate by 1% over the 2023 rate per State law.

DISCUSSION: **2024 Budget Priorities and Capital Repairs Plan**

Due to deferred maintenance, the NPRSA's facilities require significant repairs to major building components and systems. Because the NPRSA is more than halfway through its six-year Maintenance and Restoration Levy and is considering placing a levy renewal measure on the 2025 Ballot, NPRSA Staff recommend a 2024 Capital Repairs Plan that address the most visible remaining repairs:

Northshore Senior Center:

- Building Envelope Repair

Health and Wellness and Adult Day Health Center:

- Building Envelope Repainting/Refinishing

Pedestrian Bridge

- Railing Refurbishment/Replacement

These items were all approved as part of previous years' Capital Repairs Plans, but could not be completed as scheduled due to restrictions on the NPRSA's job-order contracting program.

2023 NPRSA Budget Overview

The NPRSA's budget includes revenues and expenditures for the General Fund, the Bond Fund, and the King County Interfund Loan.

The **General Fund** is the primary operating fund of the NPRSA. Deposits into the General Fund, including revenues from the Maintenance and Restoration Levy, are the source of most of the NPRSA's income, and most of the NPRSA's transactions are expended from the general fund.

Projected General Fund revenues total \$1,576,500:

1. Property Taxes – Revenue from the Maintenance and Restoration Levy is projected to be \$1,550,500, including all allowable increases to the levy rate and levies on new construction and refunds. This is a 1% increase over revenues in 2022, which totaled approximately \$1,535,000.
2. Member Agency Contributions – Per the active ILA, member agencies contribute a combined \$16,000 per year to support administration of the NPRSA.
3. Investment Interest – While the precise amount of investment interest fluctuates based on the fund balance and King County's investment rate and rate of return, revenue is budgeted at \$10,000.

Projected expenditures total \$1,538,000. Expenses include:

1. Insurance (\$5,000) – Insurance coverage for the NPRSA Board and its officers.
2. Professional Services (\$250,000) – the cost of the staff and services provided to the NRPSA per its agreement with the City of Bothell.

3. Miscellaneous Fees (\$1,000) – the cost of postage, office supplies, website maintenance, and the annual MRSC Small Works Roster membership fee.
4. Advertising (\$1,000) – fees for posing public hearing notices or public bid advertisements.
5. Capital Outlay (\$1,250,000) – the cost of implementing the 2024 Capital Repairs Plan based on estimates by the architect and contractors responsible for designing and completing the repairs.

The **King County Interfund Loan** will be available from 1 January 2023 to 31 December 2024, at which point any monies the NPRSA has borrowed must be repaid in full. Invoices will only be paid out of this fund when there are insufficient monies in the General Fund to cover the expenditure.

There are no projected Interfund Loan revenues or expenditures in 2024.

2023 Levy Rate Overview

The NPRSA must set an annual levy amount by resolution to receive property tax revenue each year. State law allows regular property tax levies to annually increase by one percent or the rate of inflation by implicit price deflator (whichever is lower), plus the value of any new construction or other voter-approved property tax levies. If the rate of inflation is lower than one percent, the Board must pass an additional resolution citing substantial need to increase the levy rate by the full one percent. This has only happened three times since 2007.

On 5 November 2019, voters of the NPRSA approved a six-year Maintenance and Restoration Levy at a rate of \$0.04 per \$1,000 of assessed value to support capital repairs to NPRSA facilities. Based on the 2020 assessed valuation from King and Snohomish Counties, the Board set the 2020 levy amount to total \$1,490,006. This means that the owner of a property assessed at \$600,000 would be taxed around \$28.87 annually.

Each year so far, the NPRSA Board voted to increase the levy rate to help cover its expenses, after it had become apparent that the 2018 Facilities Condition Assessment used to determine the necessary capital outlay for building repairs (and the initial levy rate) drastically underestimated the cost of projects. Currently, the owner of a property assessed at \$600,000 is taxed less than \$30.00 annually.

The rate of inflation for taxes due in 2024 is 3.07%, well above the allowable 1% increase. However, the Board must still pass a resolution setting the new total levy amount and levy rate.

Property Tax Levy Revenue Policy Options

The Board has two policy options for how to set the 2024 property tax levy:

1. Do not increase the levy and bank the capacity.

The Board has the option to forego any allowable increases to the levy amount. Instead, the Board may reserve (“bank”) that capacity to levy during another year. For example, the Board may choose to bank the allowable increase for 2024 and instead apply it to the levy amount for a future year in addition to the allowable increase for that year (totaling up to a 102% increase). The levy rate would remain the same as in 2023. Revenue would still increase slightly from 2023 due to taxes levied on new construction, but these numbers are not yet available.

2. Increase the levy amount by one percent.

Many local governments rely on the allowable one percent increase to the levy rates due to the impact of inflation on their own expenses. It would not be unusual for the NPRSA to make such an increase, and it would increase revenue by approximately \$15,500. The revenue will increase slightly more due to taxes levied on new construction, but these numbers are not yet available.

Potential Impacts to NPRSA Revenues

The levy amount for 2024 impacts the amount of levy revenue the NPRSA may collect in 2025 due to the compounding effect of annual percentage increases. While the difference may not materially impact the ability of the NPRSA to complete its 2024 capital repairs plan, it may restrict future expenditures in 2025 and will impact capital reserves for any expenditures after the levy expires.

**FISCAL
IMPACTS:**

Total revenues are expected to be \$1,576,500 in 2023 and total expenditures are expected to be \$1,538,000 in 2024, with an ending General Fund balance of \$788,500 and remaining King County Interfund Loan capacity of \$1,000,000.

ATTACHMENTS:

- Att-1 2024 NPRSA Budget
- Att-2 Resolution Adopting the 2024 Budget
- Att-3 Resolution Setting the 2024 Property Tax Levy for King and Snohomish Counties

NPRSA Board
Agenda Bill
Item # 5D

**RECOMMENDED
ACTION:**

1. Open a public hearing.
2. Consider public testimony.
3. Move to approve Resolutions Approving the 2023 Budget and Setting the 2023 Regular Levy Rate.



2024 Annual Budget

REVENUE AND EXPENDITURE SUMMARY BY FUND

NPRSA 2024 Annual Budget

The chart below shows the NPRSA Estimated Budget across all funds. The following pages show budget detail by fund.

	General Fund	Bond Fund	King County Interfund Loan	Total
Beginning Balance	750,000	-	1,000,000	1,750,000
Revenues	1,576,500	-	-	1,576,500
Expenditures	1,538,000	-	-	1,538,000
Ending Balance	788,500	-	1,000,000	1,788,500

GENERAL FUND 100: This fund is the primary operating fund of the NPRSA. It accounts for financial resources except those required, or elected, to be accounted for in another fund.

Revenues: Per the ILA founding the NPRSA, funding of \$16,000 is to be collected from member agencies. Based on current census data, member agencies are to fund the Northshore Parks and Recreation Service Area as follows:

King County:	27%	\$4,320
Snohomish County:	18%	\$2,880
City of Bothell:	29%	\$4,640
City of Kenmore:	17%	\$2,720
City of Woodinville:	9%	\$1,440
Total:	100%	\$16,000

Expenditures: Independent contractors are to be paid to tend to the regular business of this organization. Costs of a three-year audit are to be paid to an outside auditing firm every third year. An accountability review is to be conducted each year. Monies for unplanned or unexpected expenses should be set aside each year.

General Fund 100 – Revenues and Resources					
		2022 Final	2023 Budget	Thru 9/30/23	2024 Budget
308.10	Beginning Reserved	-	-	-	-
308.80	Beginning Unreserved	1,130,217	2,210,000	2,207,781	750,000
Revenue 311.10	Property Taxes (Net)	1,506,801	1,535,000	834,106	1,550,500
337.19	Intergovernmental	16,000	16,000	-	16,000
337.19	Grant Reimbursements	90,052		399,948	-
361.11	Investment Interest (Net)	10,232	10,000	34,581	10,000
397.00	Transfers In	183		-	-
	Total Revenues	1,623,279	1,581,500	1,268,635	1,576,500
	Total Resources	2,753,496	3,791,500	3,476,416	2,326,500

General Fund 100 - Expenditures					
		2022 Final	2023 Budget	Thru 9/30/23	2024 Budget
519.00	Insurance	3,866	5,000	-	5,000
576.10	Legal Fees	293	10,000	-	10,000
576.10	State Audit	-	-	-	-
576.10	Other Admin	-	-	-	-
576.10	Miscellaneous	29	1,000	-	1,000
576.41	Election Costs	-	-	-	-
576.41	Professional Services	147,500	250,000	276,993	250,000
576.60	Capital Outlay		3,008,200	3,038,449	1,250,000
	HWC Roof and HVAC		978,200	1,302,605	
	HWC Envelope Refinishing		-	-	250,000
	HWC Crawl Space		30,000	28,070	-
	NSC Roof and HVAC		1,750,000	1,692,089	-
	NSC Envelope Repair		-	-	750,000
	Bridge Handrail Replacement		250,000	-	250,000
576.60	Tenant Reimbursements	16,806	20,000	12,203	20,000
576.90	Advertising	56	1,000	713	1,000
	Total Expenditures	614,287	3,285,200	3,328,358	1,538,000
508.10	Undesignated Reserve	-	-	-	-
508.10	Contingency Reserve	-	-	-	-
508.10	Additional Reserve	-	-	-	-
508.80	Unreserved	2,139,197	506,300	148,058	788,500
TOTAL	Ending Balance	2,139,197	506,300	148,058	788,500

Bond Fund 200: The Bond Fund accounts for the accumulation of resources to pay principal, interest, and related costs on general long-term debt. With all bonds repaid and levied taxes collected, the NPRSA will close the fund in 2023.

Revenues: The NPRSA has historically levied property taxes to cover the principal and interest on the bonds.

Expenditures: The remaining balance is the result of accrued interest over the term of the 2001 bonds, which were issued to finance construction of the Health and Wellness Center. These monies will be used exclusively for capital repairs to the building.

Bond Fund 200 – Revenues and Resources					
		2022 Final	2023 Budget	Thru 9/30/23	2024 Budget
308.80	Beginning Balance	166,348	155,000	172,079	-
Revenue 311.10	Property Taxes	295,257	-	4,667	-
361.11	Investment Interest	1,760	-	3,457	-
	Total Revenues	297,017	-		-
	Total Resources	463,365	155,000	180,203	-

Bond Fund 200 – Expenditures					
		2022 Final	2023 Budget	Thru 9/30/23	2024 Budget
576.60	Capital Outlay				
	HWC Building Upgrades				-
591.76	GO Bonds Principal	285,000	-	-	-
592.76	GO Bonds Interest	11,400	-	-	-
593.76	Bond Admin Fees	127	-	-	-
597.00	Interfund Transfers Out	-	155,000	-	-
	Total Expenditures	296,527	155,000	-	-
508.80	Ending Balance	166,839	-	180,203	-

King County Interfund Loan 400: This fund provides a contingency to mitigate anticipated cashflow issues in Q3 2023. This line of credit is available for 2023-2024 and must be repaid in full by 31 December 2024.

Revenues: The line of credit is repaid through interfund transfers from the NPRSA’s General Fund.

Expenditures: The line of credit will be used to finance capital repairs in excess of available monies in the General Fund and Bond Fund.

King County Interfund Loan 400 – Revenues and Resources					
		2022 Final	2023 Budget	Thru 9/30/23	2024 Budget
308.80	Beginning Balance	-	1,000,000	1,000,000	1,000,000
Revenue 397.00	Transfers In	-	-	-	-
	Total Revenues	-	-	-	-
	Total Resources	-	1,000,000	1,000,000	1,000,000

King County Interfund Loan 400 - Expenditures					
		2022 Final	2023 Budget	Thru 9/30/23	2024 Budget
576.60	Capital Outlay	-	600,000	-	-
	Total Expenditures	-	600,000	-	-
508.80	Ending Balance	-	400,000	1,000,000	1,000,000



10201 E. RIVERSIDE DRIVE
BOTHELL, WASHINGTON 98011

**RESOLUTION # R-23-03
A RESOLUTION ADOPTING THE 2023
BUDGET**

WHEREAS, State law, RCW 36.68.530 provides for the annual adoption of the Northshore Park and Recreation Service Area's (NPRSA) budget; and

WHEREAS, The Governing Board of the NPRSA has met and considered the financial requirements for all funds of the NPRSA including General, Bond, and Construction Funds for the year 2024; and

WHEREAS, The Governing Board held a public hearing on the 2024 budget and considered the proposed budget, making changes where appropriate.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF THE NORTSHORE PARK AND RECREATION SERVICE AREA, WASHINGTON THAT:

The 2024 budget is hereby adopted as submitted and attached hereto.

ADOPTED AT A MEETING OF THE NPRSA BOARD THIS 15th DAY OF NOVEMBER 2023.



10201 E. RIVERSIDE DRIVE
BOTHELL, WASHINGTON 98010

RESOLUTION # R-23-04

A RESOLUTION SETTING THE 2024 PROPERTY TAX LEVY FOR KING AND SNOHOMISH COUNTIES

A RESOLUTION setting the Northshore Parks and Recreation Service Area (NPRSA) property tax levy for the year 2024 in King and Snohomish Counties.

WHEREAS, the Board of the NPRSA has met and considered its budget and means of financing for the calendar year 2024; and

WHEREAS, the voters of the NPRSA have approved levies to provide additional funding for specific purposes including a maintenance and operation levy to support general operations of the NPRSA, including funding for capital repairs to the NPRSA's facilities; and

WHEREAS, the Board has determined that the collection of property taxes is required to fund the NPRSA's services in 2024; and

WHEREAS, it is necessary that the Board of the NPRSA adopt a resolution levying the taxes for the NPRSA in both King and Snohomish Counties for the tax year 2024;

NOW, THEREFORE, BE IT RESOLVED, the 2024 property tax levy for King and Snohomish Counties is set forth below:

1. There shall be and hereby is levied on all real, personal, and utility property subject to taxation in the Northshore Parks and Recreation Service Area, and in the areas of King County and Snohomish County that are a part thereof, current property taxes for the ensuing year commencing January 1 on all said taxable property for the Current Expense Funds, or such other amount as necessary to conform to both the King County and Snohomish County Certification of Assessed Valuation for the Tax Year of 2024 which amounts to **\$1,550,546** for 2024. The dollar amount of the increase over the actual levy amount from the previous year shall be **\$15,351**, which is a percentage increase of one percent from the previous year. This increase is exclusive of additional revenue resulting from new construction; improvements to property; newly constructed wind turbines, solar, biomass, and geothermal facilities; and any increase in the value of State-assessed property, any annexations that have occurred and any refunds made. The additional revenue described in the preceding is also hereby levied at its full value as determined by the respective County Assessor's final certified record.
2. This resolution shall be certified to the King County Assessor and Snohomish County Assessor, as provided by law, and taxes herein levied in the total amount of **\$1,550,546** for 2024.

Passed this 15th Day of November 2023 by the Board of the NPRSA.



Special District Voucher Approval Document

Scheduled Payment Date: 09/27/2023
Total Amount: \$244,564.54
Control Total: 2
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20230922110308.csv
Fund #: 251010010

CONTACT INFORMATION	
Preparer's Name: <u>Barbara Glass</u>	Email Address: <u>barbara.glass@bothellwa.gov</u>

PAYMENT CERTIFICATION		RCW (42.24.080)
<p>I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).</p>		
Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :		
<i>Becky Range</i>	Sep 22, 2023	
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature
_____ Authorized District Signature	_____ Date	_____ Authorized District Signature

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By:	_____
Date Processed:	_____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20230922110308.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CDK CONSTRUCTION SERVICES, INC			CON232202-6	08/28/2023	\$23,033.71	NPRSA NORTSHORE SENIOR CENTER BUILDING UPGRADES
CDK CONSTRUCTION SERVICES, INC			CON232204-4	08/28/2023	\$221,530.83	HEALTH AND WELLNESS CENTER ROOF AND HVAC UPGRADES

CONTRACT NO.	INVOICE DATE	INVOICE NO.
232202	8/28/2023	6

VERIFICATION CERTIFICATE: I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS AND TOTALS LISTED HEREIN ARE PROPER CHARGES FOR MATERIALS, METICULOUSLY HANDLED OR SERVICES FURNISHED TO THE STATE OF WASHINGTON, AND THAT ALL GOODS FURNISHED OR SERVICES RENDERED HAVE BEEN PROVIDED WITHOUT DISCRIMINATION ON THE GROUNDS OF RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, OR AGE; THAT PREVAILING WAGES HAVE BEEN PAID IN ACCORDANCE WITH THE PREFILED STATEMENT OR STATEMENTS OF INTENT ON FILE WITH THE DEPARTMENT OF LABOR AND INDUSTRIES AS APPROVED BY THE INDUSTRIAL STATISTICIAN; AND THAT ALL SUB CONTRACTORS AND/OR SUPPLIERS HAVE BEEN PAID LESS EARNED RETAINAGE AS THEIR INTEREST APPEARED IN THE LAST PAYMENT RECEIVED.

AGENCY NAME

Northshore Parks & Recreation Service Area

10201 E Riverside DR Bothell WA 98011
 10201 E Riverside DR
 Bothell WA 98011
 425-219-0961

Attn: Christine Scotton


VENDOR OR CLAIMANT

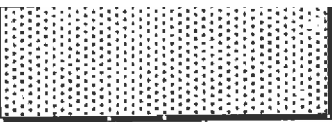
CDK CONSTRUCTION SERVICES, INC.
PO BOX 1767
DUVALL, WA 98019

FEDERAL TAX ID NO.: 91-1622233
 FAILURE TO PROVIDE THIS NUMBER WILL RESULT IN DELAY OF PAYMENT.

BY: 
SIGN IN INK

TITLE: Project Engineer

DESCRIPTION	AMOUNT	FOR AGENCY USE
Total Earned to Date	\$1,492,933.68	
Plus <u>0.1</u> % Washington State Sales Tax	\$159,769.80	
Gross Earned to Date	1,643,719.80	
Less <u>5</u> % Retained <u>Retained Percentage on Total Amount Earned to Date Not Including Sales Tax</u>	\$74,646.68	
Net Earned to Date	\$1,569,073.12	
Less Previously Invoiced	\$1,546,103.90	
AMOUNT DUE THIS INVOICE	\$23,000.00	



tu:PAR D BT				T1:LCZ -W-11: NUM1,11-n				DAie				EN<T R'PROVIL				*****			
DOC DATE		PMTOUEDATE		CURRENT DOC. NO.		REF DOC NU		VALDOR NUMBER		USE		VENDOR MESS		UBIMJMIER					
REF SUF	TRANS CODE	M O D	FUND	MILICRINDEX		SUB OBJ	SUB DBJEm	ORG INDEX	WORK CLASS ALOC	CO. BUOO UNIT	CITY TOWN MOS	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER			
				APPEN INDEX	PROB INDEX														
APPROVED FOR PAYMENT BY										DATE		WARRANT TOTAL		WARRANT NUMBER					

APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

AJA DOCUMENT G702/CMA

PAGE ONE OF 1 PAGES

TO: Northshore Parks & Recreation Service Area
10201 E Riverside DR
Bothell WA 98011

PROJECT: NPRSA North: NPRSA Northshore Senior Center Building Upgrades

APPLICATIONS 6
PERIOD TO: 7/31/2023
PROJECT NO: 21-311

Distribution to:
 OWNER
 CONSTRUCTION
MANAGER
LIARCHITECT
DcoNTRACTOR

FROM CONTRACTOR:
CDK Construction Services, Inc.
P.O Box 1767
Duvall WA, 98019

CONTRACT DATE:
2/17/2023

VIA CONSTRUCTION MANAGER:

CONTRACT FOR: Northshore Parks & Recreation Service Area VIA ARCHITECT: N/A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document 0703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	1,526,000.00
2. Net change by Change Orders	\$	34,446.68
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,560,446.68
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) 10.3 WSST	\$	1,492,933.68
		150,786.30
5. RETAINAGE:		
a. 5 % of Completed Work	\$	74,646.68
" (Column D + E on G703)		
b. % of Stored Material	\$	0.00
(Column F on G703)		
Total Retainage (Lines Sa+ Sb or Total in Column I of G703)	\$	74,646.68
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	1,569,073.30
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	1,546,039.59
8. CURRENT PAYMENT DUE	\$	23,033.71
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	(8,528.62)

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$34,244.68	\$0.00
Total approved this Month		\$0.00	\$0.00
TOTALS		\$34,244.68	\$0.00
NET CHANGES by Change Order		\$34,244.68	

CONTRACTOR'S SIGNATURE

Date: 2/17/2023

State of WA, I certify that I am the duly authorized representative of the Contractor for the purpose of this Certificate for Payment.

Day of Feb 17, 2023

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the completion of this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 23,033.71

(Attach explanation if amount certified differs from the amount applied/or. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature]

Date:

By: [Signature]

Date: 2/17/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Northshore senior Center Building Upgrades
Bottwin, WA**

CERTIFICATE FOR PAYMENT:

For period from: 8/11/2023 to 8/31/2023

C<>nirad for: North Shore Senior Center Building Upgrades
 locallcon: 10201 E. olde DR BOlhell WA 98011
 Contrac1or: CDK CONSTRUCTION SERVICES, INC.


Date: 8cc.1.28/20= 23 -
 Crtificole No.: 6.0
 Contral No. ...;i=-3"-3",1,-,1-

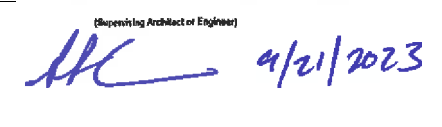
Original Contract Amount \$1,526,300.00

Net chng. In Contract Amount to Date: \$34,244.88

Adjus1ed Contract Amount \$1,560,544.88

Item #	Description	Unit	Quantity	Rate	Amount	%	Balance
1	General Conditions	S8D	1	\$77,000.00	111111	100%	\$7,700.00
2	Supervision	\$56.250	1	\$54,000.00	96"	100%	\$5,400.00
3	Mobilization	.. acco	1	\$23,000.00	100%	100%	\$23,000.00
4	Demolition CDK Miscellaneous	\$2.31	1	\$234.00	100%	100%	\$234.00
5	Fillerlass 51<v11nt	\$35.851	1	\$35,851.00	100%	100%	\$35,851.00
6	Finish C-	\$7678	1	\$7,678.00	100%	100%	\$7,678.00
7	Fillerlass 51<v11nt	\$31212	1	\$31,212.00	100%	100%	\$31,212.00
8	Fall Protection Air	\$3445	1	\$3,445.00	100%	100%	\$3,445.00
9	Landscape	\$3.000	1	\$3,000.00	100%	100%	\$3,000.00
10	Membrane Roof Labor	\$121.768	1	\$122,788.00	100%	100%	\$122,788.00
11	Membrane Term Roof Labor	\$28585	1	\$26,585.00	100%	100%	\$26,585.00
12	Membrane Roof Material	\$100712	1	\$100,712.00	100%	100%	\$100,712.00
13	Membrane Term Roof Material	\$11.685	1	\$11,189.00	100%	100%	\$11,189.00
14	Electrical Miscellaneous	\$5.000	1	\$5,000.00	100%	100%	\$5,000.00
15	Roof Flashing Raol Demo	\$23387	1	\$23,387.00	110%	100%	\$23,387.00
16	Roof Flashing Roof Labor	\$393	1	\$82,393.00	101%	100%	\$82,393.00
17	Roof Flashing Roof Material	\$306	1	\$309.00	100%	100%	\$309.00
18	Sheet Metal Labor	\$5413	1	\$54,183.00	100%	100%	\$54,183.00
19	Sheet Metal Material	\$38804	1	\$31,604.00	100%	100%	\$31,604.00
20	Roof scan Inspections	\$1.000	1	\$1,000.00	100%	100%	\$1,000.00
21	Caulking/Fires	\$500	1	\$500.00	100%	100%	\$500.00
22	Removal and Reinforcement	\$11470	1	\$114,700.00	100%	100%	\$114,700.00
23	Removal and Reinforcement	\$23200	1	\$23,200.00	100%	100%	\$23,200.00
24	Mechanical Mobilization	\$43.658	1	\$43,658.00	101%	100%	\$43,658.00
25	HVAC RVIIRV EF-1 SF-1 o,mcers	\$14.350	1	\$14,380.00	101%	100%	\$14,380.00
26	HVAC Ductwork Material	\$19.178	1	\$19,178.00	100%	100%	\$19,178.00
27	HVAC Level 1 Demo Labor	\$5.705	1	\$5,705.00	100%	100%	\$5,705.00
28	HVAC Level 1 Install Labor	\$13.218	1	\$13,218.00	100%	100%	\$13,218.00
29	HVAC Level 2 Demo Labor	\$24.000	1	\$24,000.00	100%	100%	\$24,000.00
30	HVAC Level 2 Install Labor	\$54.522	1	\$54,522.00	100%	100%	\$54,522.00
31	HVAC Roof Install Labor	\$13.585	1	\$13,585.00	100%	100%	\$13,585.00
32	Roof Flashing Material	\$13.887	1	\$13,887.00	101%	100%	\$13,887.00
33	Roof Flashing Material	\$5.807	1	\$5,807.00	101%	100%	\$5,807.00
34	Hard Air Balancing	\$10.858	1	\$10,858.00	100%	100%	\$10,858.00
35	Commissioning	\$7.150	1	\$7,150.00	100%	100%	\$7,150.00
36	Controls Enthalpy	\$4.950	1	\$4,950.00	100%	100%	\$4,950.00
37	HVAC Controls	\$1.920	1	\$1,920.00	100%	100%	\$1,920.00
38	HVAC Insulation	\$2.817	1	\$2,817.00	100%	100%	\$2,817.00
39	Gas Insulation & Coil	\$41.000	1	\$41,000.00	100%	100%	\$41,000.00
40	Gas Insulation & Coil Materials	\$17.720	1	\$14,720.00	100%	100%	\$14,720.00
41	HVAC Controls Labor	\$10.000	1	\$10,000.00	100%	100%	\$10,000.00
42	HVAC Controls Materials	\$30.415	1	\$30,415.00	100%	100%	\$30,415.00
43	Electrical Labor	\$52.000	1	\$52,000.00	100%	100%	\$52,000.00
44	Electrical Material	\$10.000	1	\$10,000.00	100%	100%	\$10,000.00
45	Mobilization	\$10.000	1	\$10,000.00	100%	100%	\$10,000.00
46	Punch List	\$1.400	1	\$3,000.00	18%	0%	\$1,200.00
47	Close Out	\$2.200	1	\$1,100.00	54%	0%	\$500.00
48	Record Drawings	\$2.000	1	\$1,400.00	70%	0%	\$400.00
49	Allowance 1 (COP& 1-10)	\$15.000	1	\$0.00	0%	0%	\$0.00
50	Allowance 2 (Reliance Weir)	\$5.000	1	\$0.00	0%	0%	\$0.00
51	Allowance 3 (Reliance Weir)	\$5.750	1	\$0.00	0%	0%	\$0.00
52	Allowance 4 (Reliance Conduit)	\$15.000	1	\$0.00	0%	0%	\$0.00
53	GL Insurance	\$42.2CB	1	\$1,480.00	101%	100%	\$1,480.00
54	IL&OTax	\$7.351	1	\$7,352.00	101%	100%	\$7,352.00
55	Profit	\$138.210	1	\$130,000.00	85%	0%	\$128,000.00
56	CO1 (COP& 1-10)	\$34,244.88	1	\$0.00	0%	0%	\$0.00
57	CO2 (COPa 11-18)	\$14,668.67	1	\$0.00	0%	0%	\$0.00
Subtotal on Sales Tax		\$1,575,210.5		\$1,471,017.88			\$2,916.00
SALES TAX		\$188,196.55		\$148,572.78			\$2,213.52
TOTAL		\$1,763,407.05		\$1,619,590.66			\$2,129.52
Loss Retelneq		\$143,816.39		\$73,550.88			\$1,095.80
AMOUNT DUE THIS ESTIMATE		\$230,333.71		\$23,033.71			\$23,033.71

CDK CONSTRUCTION SERVICES, INC.
 (Contracting Firm)


Consultants Architects - Corp.
 (Responsible Architect of Engineer)

 9/21/2023

CERTIFICATE FOR MATERIAL STORED ON JOB SITE

(This certificate is attached to and becomes a part of the "Application and Certificate for payment on Contract" whenever a claim is made for material stored on the job site.)

CERTIFICATE: For period from: 4/1/2023 to 7/31/2023

Contract for: Northshore Senior Center Building Upgrades

Date: 7/31/2023

Location: 10201 E Riverside DR Bothell WA 98011

Certificate No.: 5

Contractor: CDK Construction

Contract No.: 23-311

ITEM	DETAIL	AMOUNT
13	Membrane Temp Roof Material	\$11,689.00
17	Composite Roof Flat, e, r, l	\$12,309.00
26	HVAC Ductwork Material	\$14,380.00
32	Refrigerant Piping Material	\$14,770.09
41	Gas Piping and condensate Material	\$8,096.00
43	HVAC Controls Materials	\$28,894.25
45	Electrical Materials	\$10,000.00

The above amounts are included under the corresponding item numbers of the "Application and Certificate for payment on Contract".

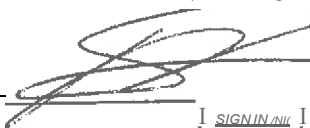
CDK Construction

(Contracting Firm)

Colmoredgony Green Corp

(Supervising Architect or Engineer)

B


! SIGN IN !


! SIGN IN !

For Period From: 8/1/2023 to 8/31/2023

General Contractor Pay Application Subcontractor List

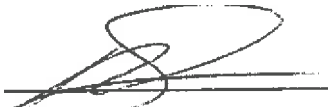
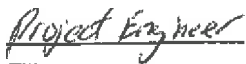
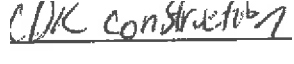

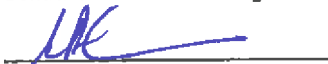


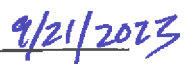
(to be submitted with each payment application)

Please list below each and every subcontractor hired by your company directly, or hired by any of your subcontractors, whose work is included in the attached pay application. All subcontractors must have filed Intent to Pay Prevailing Wages and received approval from L&I before invoice can be paid

If no subcontractors are being invoiced for, please put NONE and submit with payment application.

Subcontractor Name	Trade	Hiring Contractor
<u>Stanley Roofing</u>	<u>Roofing</u>	<u>CDK Construction</u>
<u>Johansen Mechanical</u>	<u>HVAC</u>	<u>CDK Construction</u>
<u>Brink Electric</u>	<u>Electrical</u>	<u>CDK Construction</u>
<u>Hawk Mechanical</u>	<u>Plumbing</u>	<u>Johansen Mechanical</u>
<u>Albireo Energy</u>	<u>Controls</u>	<u>Johansen Mechanical</u>
<u>EC Electric</u>	<u>Low Voltage</u>	<u>Johansen Mechanical</u>
<u>Lopez Landscaping</u>	<u>Landscaping</u>	<u>CDK Construction</u>

(If additional names need to be fisted, please add on reverse side)

			
Contractor's Authorized Signature	Title	Firm Name	Date
			
Project Architect/Engineer Signature	Title	Firm Name	Date

Northshore Senior Center Building Upgrades

GENERAL CONTRACTOR AFFIDAVIT

(to be included with each application for payment after the first)

All sub-contractors have been paid, less earned retainage, as their interest appeared in the last payment received.
Signed receipts from the principal subcontractors must be attached.

Prevailing wages have been paid in accordance with the pre-filed statement (or statements) of *Intent to Pay Prevailing Wage(s)* on file with the Department of Labor and Industries, as approved by the Industrial Statistician.

Signed: Roberto Santana

Title: Project Engineer

Firm: CDK Construction Services LLC

Date: 8/28/2023

A handwritten signature in black ink, appearing to read 'Roberto Santana', is written over a horizontal line. The signature is stylized and cursive.

Northshore senior Center Building Upgrades

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this subcontract have been paid as their interest appeared in the last payment received. . .

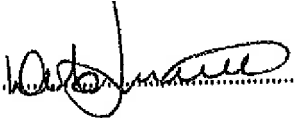
Signed: H. M. Stanley
Title: President
Firm: Stanley Roofing Co. Inc.
Date: 9/15/2023

Northshore Senior Center Building Upgrades

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub-contract have been paid as their interest appeared in the last payment received.

AFFIDAVIT COVERS PROGRESSIVE PAYMENT AMOUNT, \$435,200.07, RECEIVED FOR WORK COMPLETED THROUGH 8/30/23 ONLY.

Signed: 
 Title: CONTROLLER
 Firm: JOHANSEN MECHANICAL INC,
 Date: 8/4/23

This affidavit excludes unapproved change orders and claims asserted prior to this date.

Northshore Senior Center Building Upgrades

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub-contract have been paid as their interest appeared in the last payment received.

signed: Tina Zeutenhorst Digitally signed by Tina Zeutenhorst, DN: cn=Tina Zeutenhorst, o=OLM Corporate Secretary, c=US
Date: 2023.09.08 11:35:27-07'00'

Title: ,.f:.P?.r . . ?, . . Y.....

Firm:Y..gJ . - - .! :

Date: **09/08/2023**

Northshore Senior Center Building Upgrades

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub-contract have been paid as their interest appeared in the last payment received.

Signed:  ::

Title: .. NOC.....

Firm: W.P.t. 1... {Ber.'\f--g...l.0.00£>C0\?iYI_9 >u..t ..

Date: .9.J. l.f.QJ.:J?.....

...

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub-contract have been paid as their interest appeared in the last payment received.

Signed: *J. C. i("11 0f1 C:*
Title:P..resident.....
Firm:J?..i!J.K.l;l. 9.,r.i.9., !:-G.....
Date: 11/10/2020

C01111TRACT nu.	INVOICE DATE	INVOICENO.
232204	8/28/2023	4

AGENCY NAME

Northshore Parks & Recreation Service Area

10201 E Riverside DR
 Bothell WA 98011
 425-219-0961

Attn: Christine Scotton

VENDOR'S CERTIFICATE. I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ITEMS /IND TOTALS LISTED HEREIN ARE PROPER CHARGES FOR MATERIALS, MERCHANDISE OR SERVICES FURNISHED TO THE STATE OF WASHINGTON, AND THAT ALL GOODS FURNISHED OR SERVICES RENDERED HAVE BEEN PROVIDED WITHOUT DISCRIMINATION ON THE GROUNDS OF RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, OR AGE; THAT PREVAILING WAGES HAVE BEEN PAID IN ACCORDANCE WITH THE PRE-FILED STATEMENT OR STATEMENTS OF INTENT ON FILE WITH THE DEPARTMENT OF LABOR AND INDUSTRIES AS APPROVED BY THE INDUSTRIAL STATISTICIAN; AND THAT ALL SUB CONTRACTORS /IND/OR SUPPLIERS HAVE BEEN PAID LESS EARNED RETAINAGE AS THAT INTEREST APPEARED IN THE LAST PAYMENT RECEIVED.

VENDOR OR CLAIMANT

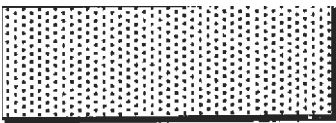
CDK CONSTRUCTION SERVICES, INC.
 PO BOX 1767
 DUVALL, WA 98019

FEDERAL TAX ID NO.: 91-1622233
 FAILURE TO PROVIDE THIS NUMBER WILL RESULT IN DELAY OF PAYMENT.

BY: 
SIGN IN INK

TITLE: Project Engineer

	DESCRIPTION	AMOUNT	FOR AGENCY USE
	Total Earned to Date	1,164,834.09	
	Plus 10.1 % Washington State Sales Tax	\$117,648.23	
	Gross Earned to Date	\$1,282,482.23	
	Less 5 % Retained Retained Percentage on Total Amount Earned to Date Not Including Sales Tax	\$58,241.70	
	Net Earned to Date	\$1,224,240.5	
	Less Previously Invoiced	\$1,002,709.70	
	AMOUNT DUE THIS INVOICE	\$221,530.83.	



DOC. DATE		PMTDUE DATE		CURRENT INVOICE NO.		REF DOC NO		INVOICE NUMBER		USE		VENDOR MESSAGE		UBINUMBER		
REF SUF	TRANS CODE	MOD	FUNO	APPEN INDEX	PROG INDEX	BUJ OBJ	SUB OBJEC	ORO INDEX	CLAI ALLOC	BUDG UNIT	TOWN MOB	PROJECT	S/B PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER
APPROVED FOR PAYMENT BY										DATE		WARRANT TOTAL		WARRANT NUMBER		

APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

AJA DOCUMENT G702/CMa

PAGE ONE OF 1 PAGES

TO: Northshore Parks & Recreation Service Area
 10201 E Riverside DR
 Bothell WA 98011
FROM CONTRACTOR:
 CDK Construction Services, Inc.
 P.O Box 1767
 Duvall WA, 98019

PROJECT: NPRSA Health and Wellness Center Roof and HVAC Upgrades

APPLICA1101' 4
 PERIOD TO: 6/30/2023
 PROJECT NO: 23-308

Distribution to:
 IK]OWNER
 DcoNSTRUCTION
 MANAGER
 IL]ARCHITECT
 OcoNTRACTOR

CONTRACT DATE:
 2/1712023

VIA CONSTRUCTION MANAGER:

CONTRACT FOR: Northshore Parks & Recreation Service Area VIA ARCHITECT: N/A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	S	1393500.00
2. Net change by Change Orders	S	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	S	1393500.00
4. TOTAL COMPLETED & STORED TO DATE	S	1164834.00
(Column G on 0703) 10.3 WSST		
5. RETAINAGE:		117114823
a. 5 % of Completed Work	S	58141.70
(Column D + E on 0703)		
b. % of Stored Material	\$	0.00
(Column F on 0703)		
Total Retainage (Lines Sa + Sb or		
Total in Column I of G703)	S	58241.70
6. TOTAL EARNED LESS RETAINAGE	S	124140.53
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	S	1002709.70
8. CURRENT PAYMENT DUE	S	221330.83
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	169259.47
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all bills have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACT

By: [Signature]

Date: of/orlz;

State of: Wq.S"-: -n County of n
 Subscn"bedandswom ethis S"-JL Dayof Mbe.(
 o Pu li :G Li JI: t , -P- lac- c. bal: h. a\ \

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ Cl.tj)530.B:

(Attach notation if amount Certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature]

Date: [Signature]

ARCHITECT: [Signature]

By: [Signature]

Date: LLZd laoz.3

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Health and Wellness Center Roof and HVAC Upgrades
Bothell, WA**

CERTIFICATE FOR PAYMENT:

For period from: 8/1/2023 to 8/31/2023

Contract for: Health and Wellness Center Roof and HVAC Upgrades

Date: 8/28/2023

Location: 10201 E Riverside DR Bothell WA 98011

Certificate No.: _____

Contractor: CDK CONSTRUCTION SERVICES, INC.

Contract No.: 23300

Original Contract Amount: \$1,133,935.00

Net CNIIJB In Contract Amount In Delay: \$0.00

Adjusted Contract Amount: \$0.00

NO.	DETAIL	Contracted	Contracted	...	CLAIMED	ESTIMATE
1	General Conditions	\$70,452	\$48,000.00	68%	\$48,000.00	\$0.00
2	Supervision	\$58,200	\$42,000.00	76%	\$28,000.00	\$14,000.00
3	Submittals	\$4,000	\$4,000.00	100%	\$4,000.00	\$0.00
4	Mobilization	\$19,952	\$19,962.00	100%	\$19,952.00	\$0.00
5	Carentry	\$27,290	\$22,000.00	81%	\$18,580.00	\$3,420.00
6	Finish Carentry	\$6,849	\$6,000.00	83%	\$5,500.00	\$600.00
7	Bird Control Devices	\$2,680	\$0.00	0%		\$0.00
8	Fall Protection Anchors Material	\$3,448	\$2,700.00	78%		\$2,700.00
9	Roofing Mobilization	\$17,000	\$17,000.00	100%	\$17,000.00	\$0.00
10	Pitched Roof Tear Off and Demo	\$39,000	\$39,000.00	100%	\$39,000.00	\$0.00
11	Pitched Roof Material Shingles	\$59,000	\$59,000.00	100%	\$59,000.00	\$0.00
12	Pitched Roof Material Underlayment	\$22,000	\$22,000.00	100%	\$22,000.00	\$0.00
13	Pitched Roof Labor	\$36,000	\$34,000.00	94%	\$30,000.00	\$4,000.00
14	Flat Roof Tear Off and Demo	\$6,000	\$6,000.00	100%	\$6,000.00	\$0.00
15	Flat Roof Materials	\$7,000	\$7,000.00	100%	\$7,000.00	\$0.00
16	Flat Roof Labor	\$5,500	\$5,500.00	100%	\$3,000.00	\$2,500.00
17	Roof Demobilization	\$4,500	\$2,500.00	66%		\$2,500.00
18	Caulking/Flashing	\$500	\$500.00	100%	\$500.00	\$0.00
19	Acoustical Ceiling	\$8,900	\$0.00	0%		\$0.00
20	Painting	\$22,000	\$20,000.00	91%	\$10,000.00	\$10,000.00
21	HVAC Mobilization	\$29,403	\$29,403.00	100%	\$29,403.00	\$0.00
22	VRF Units Equipment	\$97,750	\$97,750.00	100%	\$97,750.00	\$0.00
23	DOAS Units Equipment	\$47,760	\$47,760.00	100%		\$47,760.00
24	GRD's BDD Seismic Equipment	\$21,832	\$18,832.00	86%	\$13,916.00	\$4,916.00
25	HVAC Ductwork Material	\$14,833	\$14,833.00	100%		\$14,833.00
26	Level 1 HVAC Demo Labor	\$5,525	\$5,525.00	100%		\$5,525.00
27	Level 1 HVAC Install Labor	\$32,886	\$32,885.00	100%	\$32,885.00	\$0.00
28	Level 2 HVAC Demo Labor	\$1,733	\$1,733.00	100%		\$1,733.00
29	Level 2 HVAC Install Labor	\$16,240	\$16,240.00	100%	\$16,240.00	\$0.00
30	Level 3 HVAC Demo Labor	\$18,685	\$18,685.00	100%		\$18,685.00
31	Level 3 HVAC Install Labor	\$13,345	\$13,345.00	100%	\$5,336.00	\$8,009.00
32	HVAC Start up-Test	\$4,500	\$2,500.00	66%		\$2,500.00
33	Refrigerant Piping Material	\$44,000	\$44,000.00	100%	\$44,000.00	\$0.00
34	Refrigerant Piping Install	\$46,106	\$48,106.00	100%	\$46,108.00	\$0.00
35	Hardin Air Balancing	\$9,381	\$2,000.00	21%		\$2,000.00
36	Commissioning	\$7,150	\$1,000.00	14%		\$1,000.00
37	Controls Engineering	\$7,260	\$7,260.00	100%	\$7,260.00	\$0.00
38	HVAC Closeouts	\$17,600	\$0.00	0%		\$0.00
39	HVAC Insulation	\$2,168	\$2,168.00	100%	\$1,100.00	\$1,068.00
40	Hydronic Piping Condensate Piping Labor	\$65,852	\$80,000.00	91%	\$35,652.00	\$24,348.00
41	Hydronic Piping & Condensate Piping Materials	\$33,020	\$30,000.00	91%	\$19,020.00	\$10,980.00
42	HVAC Controls	\$30,986	\$28,000.00	90%	\$20,336.00	\$7,665.00
43	HVAC Controls Material	\$22,245	\$22,245.00	100%	\$16,245.00	\$7,000.00
44	Electrical Permit	\$1,100	\$1,100.00	100%	\$1,100.00	\$0.00
45	Electrical Demo/Re-work	\$12,790	\$12,790.00	100%	\$6,000.00	\$6,790.00
46	Branch Conduit & Boxes	\$39,024	\$39,024.00	100%	\$39,024.00	\$0.00
47	Branch Wire #16-#10	\$11,900	\$11,900.00	100%	\$11,900.00	\$0.00
48	Feeder Conduit	\$5,500	\$5,500.00	100%	\$5,500.00	\$0.00
49	Feeder Wire	\$7,800	\$7,800.00	100%	\$7,800.00	\$0.00
50	Panel Gear and Fuses	\$6,776	\$8,776.00	100%	\$6,175.00	\$0.00
51	Disconnects & Equipment Connections	\$5,200	\$5,200.00	100%	\$4,000.00	\$1,200.00
52	Trim Devices	\$3,050	\$3,050.00	100%	\$3,050.00	\$0.00
53	Fire Alarm System Labor	\$3,500	\$3,600.00	100%	\$1,500.00	\$2,000.00
54	Fire Alarm System Material	\$9,161	\$9,161.00	100%	\$4,000.00	\$5,161.00
55	Punch List	\$1,400	\$0.00	0%		\$0.00
56	Close Out	\$3,160	\$0.00	0%		\$0.00
57	Demobilization	\$12,000	\$0.00	0%		\$0.00
58	O&M	\$3,000	\$0.00	0%		\$0.00
59	Record Drawings	\$2,000	\$0.00	0%		\$0.00

60	Substantial Completion	\$2,000	\$0.00	0%		\$0.00
61	Allowance 1 REPLACE ALL DOWNSPOUTS WITH PV	\$10,000	\$0.00	0%		0
62	Allowance 2 1,000 S/F of Wei Roof Replacement	\$10,000	\$0.00	0%		0
63	Allowance 3 REPLACE EXISTING ROOF SHEETING	\$10,000	\$0.00	0%		0
64	Allowance 4 REPLACE CONDUIT & CONDUCTORS	\$10,000	\$0.00	0%		0
65	GL Insurance	\$34,912	\$34,912.00	100%	\$34,912.00	0
66	B&OTax	\$6,712	\$8,712.00	100%	\$6,712.00	0
67	Profill	\$176,207	120,000.00	68%	120,000.00	
68						
	Change Orders					
		\$0.00	\$0.00	0%		\$0.01
		\$0.00	\$0.00	0%		\$0.00
		\$0.00	\$0.00	0%		\$0.00
* Subtotal on Sales Tax Exempt Items						
SUBTOTAL			\$1,184,834.00	114	\$954,053.00	\$210,781.00
TAX 10.1%			\$1,176,482.34		\$96,359.35	1,288.88
Less Retainage.....					\$1,050,412.35	\$232,069.88
	NET		\$58,241.70		\$47,702.65	\$10,539.05
	Less Previous Payments.....		\$1,224,240.53			
	Adjustments (specify).....		\$1,002,709.70			
	AMOUNT DUE THIS ESTIMATE		\$221,530.83			\$221,530.83

This is to certify that the Contractor, in accordance with the terms and conditions of the above mentioned contract, is due and payable from the Owner, the amount of \$221,530.83 (Two Hundred Twenty One Thousand Five Hundred and Thirty and 83/100 Dollars) as of the date hereof.

CDK CONSTRUCTION SERVICES, INC.
(Contracting Firm)

LOWMEASTONS ARCH. LLP.
(Supervising Architect or Engineer)

By

[Signature] 9/21/2023

STAMP HERE

STAMP HERE

CERTIFICATE FOR MATERIAL STORED ON JOB SITE

(This certificate is attached to and becomes a part of the "Application and Certificate for payment on Contract" whenever a claim is made for material stored on the job site.)

CERTIFICATE: For period from: 8/1/2023 to 8/31/2023

Contract for: Northshore Senior **Center** Building Upgrades

Date: 8/28/2023

Location: **10201 E Riverside DR Bothell WA** 98011

Certificate No.: 4

Contractor: CDK Construction

Contract No.: 3M308

ITEM	DETAIL	AMOUNT
11	Pitched Roof Material Shingles	\$59,000.00
12	Pitched Roof Underlayment Material	\$22,000.00
33	Refri_gerant Piping Material	\$39,600.00
41	Hydronic Piping& Condensate Piping Materials	\$9,872.00
43	HVAC Controls Material	\$8,245.00
	Electrical	\$28,339.00

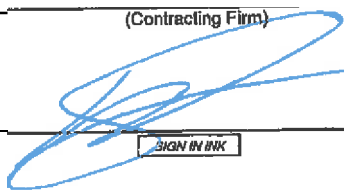
The above amounts are included under the corresponding item numbers of the "Application and Certificate for payment on Contract".

CDK Construction

(Contracting Firm)

CONVERSIONS ARCH. GRP.
(Supervising Architect or Engineer)

B



SIGN IN INK

By

HC 8/21/2023

SIGN IN INK

For Period From: _____ 8/1/2023 to _____ C/31/2023

General Contractor Pay Application Subcontractor List (to be submitted with each payment application)

Please list below each and every subcontractor hired by your company directly, or hired by any of your subcontractors, whose work is included in the attached pay application. All subcontractors must have filed Intent to Pay Prevailing Wages and received approval from L&I before invoice can be paid

If no subcontractors are being invoiced for, please put NONE and submit with payment application.

Subcontractor Name	Trade	Hiring Contractor
Paific Coast Electrical	Electrical	CDK Construction
Masterwork Roofing Inc	Roofing	CDK Construction
Johansen Mechanical Inc	HVAC	CDK Construction
Hawk Mechanical	Plumbing	Johansen Mechanical
Albireo Energy	Controls	Johansen Mechanical
EC Electric	Low Voltage	Johansen Mechanical
Armadillo Painting	Paintin9	CDK Construction

(If additional names need to be listed, please add on reverse side)


Coalure
 Project Architect/Engineer Signature

f/t'f'}..) t/K. trrr .. > -
 Title Firm Name Date
/4wir« CHIF . /μ(.7/2'f3
 Title Firm Name Da

GENERAL CONTRACTOR AFFIDAVIT

(to be included with each application for payment after the first)

All sub-contractors have been paid, less earned retainage, as their interest appeared in the last payment received.
Signed receipts from the principal subcontractors must be attached.

Prevailing wages have been paid in accordance with the pre-filed statement (or statements) of *Intent to Pay Prevailing Wage(s)* on file with the Department of Labor and Industries, as approved by the Industrial Statistician.

Signed: Roberto Santana

Title: Project Engineer

Firm: CDK Constmction Services LLC

Date: 8/31/23

A handwritten signature in blue ink, appearing to be 'RS', is written over the date.

Health and Wellness Center

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub-contract have been paid as their interest appeared in the last payment received.

Signed:

Title: .P.f. . \ . f.l.....

Firm: .Arm dillo.Painting..LLC.....

Date: 9/8/2023

Northshore Senior Center Building Upgrades

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub-contract have been paid as their interest appeared in the last payment received.

AFFIDAVIT COVERS PROGRESS PAYMENT, P12021.02 • \$74,738.44, RECEIVED FOR WORK COMPLETED THROUGH 7/31/23 ONLY, .

Signature _____

Title _____

Firm: JOHANSEN MECHANICAL INC.

Date: 9/6/23

This affidavit excludes unapproved change orders and claims asserted prior to this **date**.

Health and Wellness Center

SUBCONTRACTOR STATEMENT OF PAYMENT AFFIDAVIT

I hereby state that payment has been received for the previous month's work (less earned retention) and all sub-contractors, suppliers, wages, fringes, and taxes arising out of this sub--contract have been paid as their interest appeared in the last payment received.

Signed: ... **CI**

Title:Bookkeeper.....

Firm:Pacific Coast Electrical Contractors Inc.....

Date:9/19/2023.....

STATEMENT OF APPRENTICE/JOURNEYMAN PARTICIPATION			
Firm Name, Address, City, State & ZIP+4 CDK Construction PO Box 1767 Duvall, WA 98019	Project Name (Title) NPRSA Northshore Health and Wellness	Contract No. 1	
Contract Award Amount:		Notice to Proceed Date	
Reporting Period from: 8/1/2023 to 8/31/2023		Required Apprenticeship Percentage: 15%	

APPRENTICE SUMMARY

Apprentice Name	Apprentice Registration Number	Craft or Trade	Name of Contractor or Sub-Contractor	Apprentice hours worked this period
Steven Lin	216020	Carpenter	CDK Construction Services	15

JOURNEYMAN SUMMARY

Craft or Trade	Number of Journeyman	Journeyman hours worked this period
carpenter	1	24

Apprentice total hours worked this period:	15									
Journeyman total hours worked this period:	24									
Cumulative Apprentices hours total brought forward from last reporting period:	103									
Cumulative Journeyman hours total brought forward from last reporting period:	50									
<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:33%; border-bottom: 1px solid black;">Previous Total</th> <th style="width:33%; border-bottom: 1px solid black;">New Total</th> <th style="width:33%; border-bottom: 1px solid black;">Percentage</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">103</td> <td style="text-align: center;">118</td> <td style="text-align: center;">61%</td> </tr> <tr> <td style="text-align: center;">50</td> <td style="text-align: center;">74</td> <td style="text-align: center;"> </td> </tr> </tbody> </table>	Previous Total	New Total	Percentage	103	118	61%	50	74		
Previous Total	New Total	Percentage								
103	118	61%								
50	74									

I, the undersigned, do hereby certify under penalty of perjury that the items listed herein represent the proper hourly totals for Apprenticeship/Journeyman participation this

Signature: _____

Signature: _____

Title: _____

Date: _____



Special District Voucher Approval Document

Scheduled Payment Date: 10/04/2023
Total Amount: \$7,215.00
Control Total: 3
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20231002110657.csv
Fund #: 251010010

CONTACT INFORMATION

Preparer's Name: Barbara Glass

Email Address: barbara.glass@bothellwa.gov

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Becky Range _____ Oct 3, 2023

Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20231002110657.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CORNERSTONE ARCHITECTURAL GROUP			232203-12	09/21/2023	\$2,867.50	NSC BUILDING UPGRADES
CORNERSTONE ARCHITECTURAL GROUP			232204-12	09/21/2023	\$4,167.50	HWC BUILDING UPGRADES
CORNERSTONE ARCHITECTURAL GROUP			232305-4	09/21/2023	\$180.00	BRIDGE WARRANTY ADMINISTRATION



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

September 21, 2023

Invoice No. 232203-12

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232203

NPRSA #13A NSC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Task 1 100% Construction Documents							
Architectural - Project Manager	\$180	40	\$ 7,200.00	40	\$ 7,200.00	\$	-
Architectural - Building Envelope Technologist	\$125	40	\$ 5,000.00	60	\$ 7,500.00	\$	-
Mechanical/Electrical - Senior Engineer	\$150	4	\$ 600.00	13.5	\$ 2,025.00	\$	-
Mechanical/Electrical - Project Engineer	\$125	8	\$ 1,000.00	11	\$ 1,375.00	\$	-
Mechanical/Electrical Markup 10%			\$ 160.00		\$ 340.00	\$	-
Task 2 Bidding							
Architectural - Project Manager	\$180	84	\$ 15,120.00	85	\$ 15,300.00	\$	-
Structural - Engineer	\$150	4	\$ 600.00		\$ -	\$	-
Structural - Markup 10%			\$ 60.00		\$ -	\$	-
Mechanical/Electrical - Senior Engineer	\$150	24	\$ 3,600.00	19	\$ 2,850.00	\$	-
Mechanical/Electrical Markup 10%			\$ 360.00		\$ 285.00	\$	-

continued on the next page.....

NPRSA #13A NSC Building Upgrades

SCOPE		RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Task 3 Construction Administration								
	Architectural - Project Manager	\$180	320	\$ 57,600.00	358	\$ 64,440.00	5.5	\$ 990.00
	Structural - Engineer	\$150	16	\$ 2,400.00	13.5	\$ 2,025.00		\$ -
	Structual Markup 10%			\$ 240.00		\$ 202.50		\$ -
	Mechanical/Electrical - Principal	\$200	0	\$ -	0.45	\$ 90.00	1	\$ 200.00
	Mechanical/Electrical - Senior Engineer	\$150	120	\$ 18,000.00	61.5	\$ 9,225.00	3.5	\$ 525.00
	Mechanical/Electrical Markup 10%			\$ 1,800.00		\$ 931.50		\$ 72.50
Task 4 Yoga Room Structural Deficient Wall								
	Architectural - Project Manager	\$180	20	\$ 3,600.00	11	\$ 1,980.00	6	\$ 1,080.00
			TOTAL	\$ 117,340.00		\$ 115,769.00		\$ 2,867.50

Reviewed by:



9/21/2023

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

September 21, 2023

Invoice No. 232204-12

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232204

NPRSA #13B HWC Building Upgrades

SCOPE		RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Task 1 100% Construction Documents								
	Architectural - Project Manager	\$180	20	\$ 3,600.00	45	\$ 8,100.00		\$ -
	Architectural - CADD Technical Support	\$100	60	\$ 6,000.00	84.5	\$ 8,450.00		\$ -
	Mechanical/Electrical - Principal	\$200	32	\$ 6,400.00	32	\$ 6,400.00		\$ -
	Mechanical/Electrical - Senior Engineer	\$150	200	\$ 30,000.00	134.5	\$ 20,175.00		\$ -
	Mechanical/Electrical - CADD Technician	\$85	120	\$ 10,200.00	30.5	\$ 2,592.50		\$ -
	Mechanical/Electrical - Admin	\$55	8	\$ 440.00	3.5	\$ 192.50		\$ -
	Mechanical/Electrical Markup 10%			\$ 4,704.00		\$ 2,936.00		\$ -
	Environmental - Sr Project Manager	\$155	4	\$ 620.00	4	\$ 620.00		\$ -
	Environmental - AHERA Inspectors	\$110	24	\$ 2,640.00	24	\$ 2,640.00		\$ -
	Environmental - Administrative	\$90	4	\$ 360.00	4	\$ 360.00		\$ -
	Environmental - Misc			\$ 1,330.00		\$ 1,330.00		\$ -
	Environmental Markup 10%			\$ 495.00		\$ 495.00		\$ -
Task 2 Bidding								
	Architectural - Project Manager	\$180	40	\$ 7,200.00	62	\$ 11,160.00		\$ -
	Mechanical/Electrical - Principal	\$200	8	\$ 1,600.00	0.5	\$ 100.00		\$ -
	Mechanical/Electrical - Senior Engineer	\$150	20	\$ 3,000.00	14.5	\$ 2,175.00		\$ -
	Mechanical/Electrical Markup 10%			\$ 460.00		\$ 227.50		\$ -

continued on the next page.....

NPRSA #13B HWC Building Upgrades

SCOPE		RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Task 3 Construction Administration								
	Architectural - Project Manager	\$180	160	\$ 28,800.00	159	\$ 28,620.00	12	\$ 2,160.00
	Structural - Principal	\$245	2	\$ 490.00	2	\$ 490.00		\$ -
	Structural - Engineer	\$150	8	\$ 1,200.00	42	\$ 6,300.00		\$ -
	Structural Markup 10%			\$ 169.00		\$ 679.00		\$ -
	Mechanical/Electrical - Principal	\$200	4	\$ 800.00	0.5	\$ 100.00	0.5	\$ 100.00
	Mechanical/Electrical - Senior Engineer	\$150	120	\$ 18,000.00	40	\$ 6,000.00	11.5	\$ 1,725.00
	Mechanical/Electrical Markup 10%			\$ 1,880.00		\$ 360.00		\$ 182.50
			TOTAL	\$ 130,388.00		\$ 110,502.50		\$ 4,167.50

Reviewed by:



9/21/2023

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton

Emailed to: Christine.Scotton@bothellwa.gov; barbara.glass@bothellwa.gov

September 21, 2023

Invoice No. 232305-4

For services rendered through the fifteenth of this month

Payment Due Upon Receipt

Project No. 232302

NPRSA #1.1 Bridge Warranty Administration

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Pedestrian Bridge Administrative Efforts							
Project Manager/Building Envelope Consultant	\$180	40	\$ 7,200.00	14	\$ 2,520.00	1	\$ 180.00
		TOTAL	\$ 7,200.00		\$ 2,520.00		\$ 180.00

Reviewed by:

9/21/2023

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



Special District Voucher Approval Document

Scheduled Payment Date: 10/18/2023
Total Amount: \$167.04
Control Total: 2
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20231011104713.csv
Fund #: 251010010

CONTACT INFORMATION

Preparer's Name: Barbara Glass

Email Address: barbara.glass@bothellwa.gov

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Becky Range

Oct 13, 2023

Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20231011104713.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
BUILDERS EXCHANGE OF WASHINGTON INC			1075541	10/04/2023	\$60.00	NPRSA JOC RFP ADVERTISEMENT
THE SEATTLE TIMES			45515	09/30/2023	\$107.04	NPRSA YOUTH CENTER RFQ AND JOC RFP ADVERTISEMENT

Builders Exchange of Washington Inc

2607 Wetmore Ave
Everett, WA 98201
425-258-1303

DATE	INVOICE#
10/4/2023	1075541

BILL TO

Northshore Parks and Rec. Service Area
10201 E Riverside DR
Bothell, WA 98011

P.O. NO.	TERMS	DUE DATE	Tax Confirmation
	Net 15	10/19/2023	

DESCRIPTION	AMOUNT
Publish Projects Online	60.00
Sales Tax	0.00
Total U.S. Funds \$60.00	

Cusi. #55"4'3. Northshore Parks and Recreation Service Area**Title:** Job Order Contracting General Construction Services 2023, Northshore Parks and Recreation Service Area, Bothell, WA #JC2023**Bin #:** E1303 **Posted:** 2023-09-06 11:58:33-07**Posting Area:** Northshore Parks and Recreation Service Area -

Projects Bidding

Project#: 2023-003301

Date	Description	Item	Sheet List	Count	Each	Amount
2023-09-06	Request for Proposals	Small Docs, Standard Pub	rfp	1	\$0.25	\$0.25
2023-09-06	Specs (no Plans)	Small Docs, Standard Pub	specs	128	\$0.25	\$32.00
2023-09-30	Addition for Posting Minimum	Minimum		1	\$27.75	\$27.75

Project Total: \$60.00**Non-Taxable Total:** \$60.00**Taxable Total:** \$0

Seattle Times

If you would like to receive your invoices via e-mail, call (206) 464-3200 or e-mail statements@seattletimes.com with your Accounts Payable e-mail address.

Summary	
Total Net Amount	\$ 107.04
Taxes	\$ 0.00
Total Amount	\$ 107.04
Payments	\$ 0.00
Amount Due	\$ 107.04

 Please Return Below Portion With Your Payment

Invoice#	Advertiser #	Advertiser Name	Agency#	Agency Name	Amount Due
45515	27904	Northshore Parks and Recreation Service Area			\$ 107.04

Remittance Address:	Please indicate any changes to billing information:
The Seattle Times PO Box C34805 Seattle, WA 98124-1805 Tel: (206) 464-3200	

000045515000027904200001070424

Northshore Parks and Recreation Service Area
Barbara Glass
10201 E Riverside Dr
Bothell, WA 98011

INVOICE	
Invoice#:	45515
Invoice Date:	9/30/2023
Advertiser#:	27904
Advertiser Name:	Northshore Parks and Recreation Service Area
Agency#:	
Agency Name:	
Due Date:	10/30/2023

Legal Bid Package #1

\$ 55.75-

Ad No.	Date	Description	Position	Format
Print - Order 62864				
360799	9/7/2023	Northshore Parks and Recreation Service Area (NPRSA)REQUESTFOR PROPOSALS The Northshore Parks and Recreation Service Area (Seattle Times - CL-Legals	

Legal Bid Package #1

\$ 51.29

Ad No.	Date	Description	Position	Format
Print - Order 62865				
360801	9/7/2023	Northshore Parks and Recreation Service Area (NPRSA)REQUESTFOR QUALIFICATIONS The Northshore Parks and Recreation Service A	Seattle Times - CL-Legals	



Special District Voucher Approval Document

Scheduled Payment Date: 11/01/2023
Total Amount: \$8,673.75
Control Total: 2
Payment Method: WARRANT

District Name: Northshore Parks and Recreation Service Area
File Name: AP_NOSHRPRK_APSUPINV_20231026095422.csv
Fund #: 251010010

CONTACT INFORMATION

Preparer's Name: Barbara Glass

Email Address: barbara.glass@bothellwa.gov

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Becky Range Nov 1, 2023

Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date
Authorized District Signature	Date	Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Northshore Parks and Recreation Service Area

File Name: AP_NOSHRPRK_APSUPINV_20231026095422.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CORNERSTONE ARCHITECTURAL GROUP			232203-13	10/23/2023	\$1,890.00	NSC BUILDING UPGRADES
CORNERSTONE ARCHITECTURAL GROUP			232204-13	10/23/2023	\$6,783.75	HWC BUILDING UPGRADES



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

October 23, 2023

Invoice No. 232203-13

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232203

NPRSA #13A NSC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Task 1 100% Construction Documents					
Architectural - Project Manager	\$180	40	\$ 7,200.00	40 \$ 7,200.00	\$ -
Architectural - Building Envelope Technologist	\$125	40	\$ 5,000.00	60 \$ 7,500.00	\$ -
Mechanical/Electrical - Senior Engineer	\$150	4	\$ 600.00	13.5 \$ 2,025.00	\$ -
Mechanical/Electrical - Project Engineer	\$125	8	\$ 1,000.00	11 \$ 1,375.00	\$ -
Mechanical/Electrical Markup 10%			\$ 160.00	\$ 340.00	\$ -
Task 2 Bidding					
Architectural - Project Manager	\$180	84	\$ 15,120.00	85 \$ 15,300.00	\$ -
Structural - Engineer	\$150	4	\$ 600.00	\$ -	\$ -
Structural - Markup 10%			\$ 60.00	\$ -	\$ -
Mechanical/Electrical - Senior Engineer	\$150	24	\$ 3,600.00	19 \$ 2,850.00	\$ -
Mechanical/Electrical Markup 10%			\$ 360.00	\$ 285.00	\$ -

continued on the next page.....

NPRSA #13A NSC Building Upgrades

SCOPE		RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Task 3 Construction Administration								
	Architectural - Project Manager	\$180	320	\$ 57,600.00	363.5	\$ 65,430.00	10.5	\$ 1,890.00
	Structural - Engineer	\$150	16	\$ 2,400.00	13.5	\$ 2,025.00		\$ -
	Structual Markup 10%			\$ 240.00		\$ 202.50		\$ -
	Mechanical/Electrical - Principal	\$200	0	\$ -	1.45	\$ 90.00		\$ -
	Mechanical/Electrical - Senior Engineer	\$150	120	\$ 18,000.00	65	\$ 9,750.00		\$ -
	Mechanical/Electrical Markup 10%			\$ 1,800.00		\$ 984.00		\$ -
Task 4 Yoga Room Structural Deficient Wall								
	Architectural - Project Manager	\$180	20	\$ 3,600.00	17	\$ 3,060.00		\$ -
			TOTAL	\$ 117,340.00		\$ 118,416.50		\$ 1,890.00

Reviewed by:



10/23/2023

Andre Coppin
 Cornerstone Architectural Group
 AC:bc



6161 NE 175th Street, Suite 101
 Kenmore, Washington 98028
 206.682.5000
 cornerstonearch.com

INVOICE

Northshore Parks & Recreation Service Area

18415 101st Ave NE
 Bothell WA 98011

Attn: Christine Scotton, Levy Program Manager & Barbara Glass

Emailed to: christine.scotton@bothellwa.gov; barbara.glass@bothellwa.gov

October 23, 2023

Invoice No. 232204-13

For services rendered through the fifteenth of this month.

Payment Due Upon Receipt

Project No. 232204

NPRSA #13B HWC Building Upgrades

SCOPE	RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED	THIS INVOICE
Task 1 100% Construction Documents					
Architectural - Project Manager	\$180	20	\$ 3,600.00	45 \$ 8,100.00	\$ -
Architectural - CADD Technical Support	\$100	60	\$ 6,000.00	84.5 \$ 8,450.00	\$ -
Mechanical/Electrical - Principal	\$200	32	\$ 6,400.00	32 \$ 6,400.00	\$ -
Mechanical/Electrical - Senior Engineer	\$150	200	\$ 30,000.00	134.5 \$ 20,175.00	\$ -
Mechanical/Electrical - CADD Technician	\$85	120	\$ 10,200.00	30.5 \$ 2,592.50	\$ -
Mechanical/Electrical - Admin	\$55	8	\$ 440.00	3.5 \$ 192.50	\$ -
Mechanical/Electrical Markup 10%			\$ 4,704.00	\$ 2,936.00	\$ -
Environmental - Sr Project Manager	\$155	4	\$ 620.00	4 \$ 620.00	\$ -
Environmental - AHERA Inspectors	\$110	24	\$ 2,640.00	24 \$ 2,640.00	\$ -
Environmental - Administrative	\$90	4	\$ 360.00	4 \$ 360.00	\$ -
Environmental - Misc			\$ 1,330.00	\$ 1,330.00	\$ -
Environmental Markup 10%			\$ 495.00	\$ 495.00	\$ -
Task 2 Bidding					
Architectural - Project Manager	\$180	40	\$ 7,200.00	62 \$ 11,160.00	\$ -
Mechanical/Electrical - Principal	\$200	8	\$ 1,600.00	0.5 \$ 100.00	\$ -
Mechanical/Electrical - Senior Engineer	\$150	20	\$ 3,000.00	14.5 \$ 2,175.00	\$ -
Mechanical/Electrical Markup 10%			\$ 460.00	\$ 227.50	\$ -

continued on the next page.....

NPRSA #13B HWC Building Upgrades

SCOPE		RATE	HOURS	EXTENSION	PREVIOUSLY INVOICED		THIS INVOICE	
Task 3 Construction Administration								
	Architectural - Project Manager	\$180	160	\$ 28,800.00	171	\$ 30,780.00	20.5	\$ 3,690.00
	Structural - Principal	\$245	2	\$ 490.00	2	\$ 490.00		\$ -
	Structural - Engineer	\$150	8	\$ 1,200.00	42	\$ 6,300.00		\$ -
	Structural Markup 10%			\$ 169.00		\$ 679.00		\$ -
	Mechanical/Electrical - Principal	\$200	4	\$ 800.00	1	\$ 200.00		\$ -
	Mechanical/Electrical - Senior Engineer	\$150	120	\$ 18,000.00	51.5	\$ 7,725.00	18.75	\$ 2,812.50
	Mechanical/Electrical Markup 10%			\$ 1,880.00		\$ 360.00		\$ 281.25
			TOTAL	\$ 130,388.00		\$ 114,487.50		\$ 6,783.75

Reviewed by:



10/23/2023

Andre Coppin
 Cornerstone Architectural Group
 AC:bc